

# FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

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## MEMORANDUM

**TO:** School District Superintendents,  
SUS College of Education Deans,  
Educator Preparation Institute Directors and Coordinators and  
Florida School District Staff Development Directors

**FROM:** Pam Stewart

**DATE:** January 27, 2014

**SUBJECT: 2014 Florida Teacher Certification Examinations Test Development**

The purpose of this memorandum is to inform you of test development activities that will occur in 2014 for the Florida Teacher Certification Examinations (FTCE) and to ask for your support via the participation of your educators. The department has contracted with the Evaluation Systems group of Pearson (ES Pearson) to assist in the ongoing review and updating of the FTCE in order to maintain professional standards and ensure alignment with state-approved education standards.

Test development and activities will require the participation of many educators throughout Florida. We are seeking your assistance in identifying knowledgeable educators to serve as test development and standard-setting committee members for the subject areas listed on page two. The following recruitment materials describing the details of committee participation are available at <http://www.floridacertexam.nesinc.com>.

- FTCE Application Form
- FTCE Nomination Form

School District Superintendents, et al.

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Developmental work is beginning in 2014 for the following examinations.

- Business Education 6-12
- Preschool Education (Birth-Age 4)
- Reading K-12
- Spanish K-12

Developmental work is continuing in 2014 for the following examinations.

- Computer Science K-12
- Elementary Education K-6 (Language Arts and Reading, Social Science, Science and Mathematics)
- English 6-12
- General Knowledge (English Language Skills, Mathematics, Reading and Essay)
- Middle Grades English 5-9
- Technology Education 6-12

Please distribute this memorandum to district-level human resource personnel, school principals, administrators, subject area coordinators, supervisors and university or college faculty who may be able to nominate exemplary educators to serve on FTCE test development committees.

Classroom teachers currently certified and teaching in these subject areas, district coordinators and university and college professors are all eligible to be nominated for committees. Meetings are generally held from one to three days in central Florida, and committee members are typically invited to one or two meetings throughout the year. Travel expenses are reimbursed, hotel accommodations are provided and committee members are eligible for either a substitute reimbursement or a stipend of \$250 per eight-hour day.

Thank you for permitting and encouraging your teachers, coordinators and faculty to participate in these important committees. The department has contracted with ES Pearson to manage committee recruitment. If you have any questions regarding FTCE committee participation, please contact Emily Moreau at [Emily.Moreau@pearson.com](mailto:Emily.Moreau@pearson.com) or 866-613-3285 (toll free).

PS/PC/db

cc: Juan Copa  
Brian Dassler  
Chane Eplin  
Shan Goff  
Eileen McDaniel  
Wendy Stevens  
Mary Jane Tappen  
Kathleen Taylor