



# Congress-Bundestag Youth Exchange Vocational Scholarship Program 2014-15

## STUDENT SCHOLARSHIP APPLICATION INSTRUCTIONS:

Nacel Open Door requires that all application materials for the Congress-Bundestag Vocational Youth Exchange be submitted electronically via e-mail to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org) by January 31.

**The applicant's name should be specified in the subject line of each e-mail sent.**

A complete CBYX Vocational Program application will consist of the following materials, submitted to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org) by January 31:

- [CBYX Vocational Program – Form 1: Student Application \(4 pages\)](#)**  
The student should complete the Student Application and e-mail to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org).
- [CBYX Vocational Program – Form 2: Nominator's Recommendation \(2 pages\)](#)**  
Ask your School Nominator to complete Form 2 – Nominator's Recommendation, using the electronic form, and have the nominator e-mail the completed form to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org) with your (the student's) name in the subject line. Follow up with your nominator to ensure the form was submitted.
- [CBYX Vocational Program – Form 3: Activity Supervisor's Recommendation \(2 pages\)](#)**  
Ask your Activity Supervisor to complete Form 3 – Activity Supervisor's Recommendation, using the electronic form, and have the supervisor e-mail the completed form to [CBYX@nacelopendoor.org](mailto:CBYX@nacelopendoor.org) with your (the student's) name in the subject line. Follow up with your supervisor to ensure the form was submitted.
- Copy of your current student transcript**  
Obtain a copy of your current transcript to submit via e-mail with your application.
- Current 2" x 2" high resolution color photograph of student**  
Obtain a high-resolution, 2" x 2" color photo of yourself to submit with your application.

Please keep a copy of all pages for your records; no materials will be returned to you.

**The application deadline is January 31. Early submission of your application is strongly encouraged.**

## QUESTIONS:

Please contact the Nacel Open Door national office with any questions regarding your application. Program Director, Sue Franck: 1-800-622-3553, ext 603 or [sfranck@nacelopendoor.org](mailto:sfranck@nacelopendoor.org)

For general information about the CBYX Vocational Scholarship, please see the [CBYX Vocational Overview](#).