

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

F. PHILIP HANDY, *Chairman*

T. WILLARD FAIR, *Vice Chairman*

Members

LINDA J. EADS, Ed.D.

CHARLES PATRICK GARCÍA

JULIA L. JOHNSON

WILLIAM L. PROCTOR, Ph.D.

LINDA K. TAYLOR

JIM HORNE
Commissioner of Education



CONTACT PERSONS

Name: Mary Jo Butler
Nell Kelly
Phone: (850) 245-0479
(850) 245-0467
Suncom: 205-0479
205-0467
Email: maryjo.butler@fldoe.org
nell.kelly@fldoe.org
DPS: 05-007

MEMORANDUM

TO: District School Superintendents

FROM: Jim Warford

DATE: July 26, 2004

SUBJECT: REGIONAL MEETINGS FOR MIDDLE AND HIGH SCHOOL COUNSELORS

During the last 18 years, representatives from the Division of Colleges and Universities, Division of Community Colleges, Division of Public Schools, State University Admissions Offices, and other key personnel in the Department of Education have coordinated comprehensive workshops for counselors in our secondary schools. These regional workshops provide important information regarding high school graduation requirements and admission requirements into Florida's postsecondary institutions.

Department staff representing K-20 are expanding the 2004 fall regional meetings to include Powerpoint presentations by the admissions directors from all of the 11 state universities, informational packets that will address the most frequently asked questions, extended time to meet and talk with specific admission directors, and additional time for questions and answers from the panel of presenters. We believe the 2004 regional meetings will greatly enhance the ability of all middle and high school counselors to provide effective academic advisement and counseling to their students.

JIM WARFORD
K - 12 Chancellor

Regional Meetings for Middle and High School Counselors
July 26, 2004
Page 2

Successful transitions from middle school to high school and then to postsecondary education are important to the educational achievements of our students. Middle school counselors are in an excellent position to help parents and students begin thinking about postsecondary options and how these options can be affected by decisions made in middle and high school. Middle school counselors play an important role in acquainting parents of entering high school students with high school courses, including the opportunity and benefits of acceleration mechanisms such as advanced placement, International Baccalaureate, Advanced International Certificate of Education, dual enrollment, and Florida Virtual School courses.

It is imperative, as we move forward in the articulation process, that middle school counselors take an active part in participating in these workshops. I ask that you strongly encourage your middle and high school counselors to attend one of the seven regional workshops scheduled for late August and early September. Additional information regarding the workshops, including the dates, locations of each workshop, agenda, and online registration will be disseminated during early August.

Thank you for your support in making this a record year for attendance of middle and high school counselors in this important K-20 initiative.

NOTE: Please make sure that persons below are registered to receive correspondence from the Department's paperless communication site given that printed copies are not being mailed out. The site address is <http://www.firn.edu/doe/menu/communications.htm>. If they are not currently registered, please provide them with a copy of this memorandum.

JW:mjbo

cc: Student Services Directors
Guidance Supervisors
High School Principals
Middle School Principals