

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

TO: District School Superintendents  
District Staff Development Directors  
District Race to the Top Contacts

FROM: Pam Stewart

DATE: January 25, 2013

SUBJECT: **Regional Technical Assistance – Progress Monitoring and Evaluating Impact of Professional Development**

### **Contact Information:**

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**DPS: 2013-03**

The Florida Department of Education, in collaboration with its contractor, Mid-continent Research for Education and Learning (McREL), is pleased to announce the fifth technical assistance session of the **Preparing Districts to Evaluate Professional Development** program. The fifth session, a two-day event titled, *Progress Monitoring and Evaluating Impact of Professional Development*, will help participants plan and then execute a progress monitoring system to monitor the effectiveness and evaluate the impact of their district's professional development. Districts are encouraged to assemble a team of district professional development personnel and other key district staff, such as curriculum and school improvement leaders; principals; and teacher leaders to attend the session.

Registration is now open. Additional details regarding this technical assistance, as well as the tentative dates for technical assistance sessions 6–8, are located at the registration site: <http://events.constantcontact.com/register/event?llr=kuvjln cab&oeidk=a07e6xdctzt6cedeb4c>. A confirmation email will be sent to you upon successful completion of the registration process.

Please do not hesitate to contact either Eileen McDaniel at [Eileen.McDaniel@fldoe.org](mailto:Eileen.McDaniel@fldoe.org) or (850) 245-0562, or Dr. John Moore at [John.Moore@fldoe.org](mailto:John.Moore@fldoe.org) or (850) 245-0546, if you should have any questions or concerns.

PS/kp

PAM STEWART  
CHANCELLOR OF PUBLIC SCHOOLS