2011-2014
MUSIC DEMONSTRATION SCHOOLS
PROGRAM

Dr. Eric J. Smith, Commissioner

DIVISION OF K12 PUBLIC SCHOOLS
BUREAU OF CURRICULUM AND INSTRUCTION

Florida Department of Education

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The Music Demonstration Schools Program is a collaboration between the Department of Education and the Florida Music Educators' Association (FMEA) and provides an example of "best practice" in collaborations between a state agency and a professional association. Since 1988, this program has effected positive changes in identifying and fostering models of world-class music programs in the state of Florida.

What is the purpose of the Music Demonstration Schools Program?

The purpose of the program is to identify and foster models of world-class music programs in the state of Florida. More specifically, its purpose is to:

I. Motivate school officials, teachers, and other interested persons to develop world-class music programs in Florida schools.

II. Recognize individual schools that have responded to contemporary needs for quality music experiences and for highly effective instruction in music.

III. Provide school officials, teachers, and other interested persons an opportunity to observe and emulate world-class music programs.

IV. Assist school officials, teachers, and other interested persons in providing and obtaining information to help improve music programs.

What is a Music Demonstration School?

A Music Demonstration School is a school in which the music program is comprehensive in scope and outstanding in quality. It contributes to the overall excellence of the school environment, addresses the Sunshine State Standards for Music in exemplary ways, and promotes academic and aesthetic student achievement in music and other areas of the curriculum.

How are Music Demonstration Schools selected?

I. A review team will examine the submitted documentation of applicant schools and identify those applications warranting on-site visits, after which qualifying applicants will be recommended to the Department of Education for designation. The Department will then select and designate schools as Music Demonstration Schools. Schools are designated as Music Demonstration Schools for up to three years.

II. If there is a change in the school's administration or music personnel during that three-year period, the music program will be reevaluated. If the established criteria are still being met, the school may continue to serve as a Music Demonstration School.

What are the responsibilities of a Music Demonstration School?

I. The school must be open to school officials, teachers, and all other interested persons for observation of its music program. Visitors, by appointment, should be welcome at any time throughout the school year to observe the program.

II. School officials and teachers must be committed to assisting interested persons in obtaining information to help improve music education programs.

What are the responsibilities of the Department of Education in the Music Demonstration Schools Program?

I. The Department of Education will disseminate Music Demonstration Schools Program forms via Paperless Communication to all district superintendents and school principals, the Fine Arts Curriculum page of the Department of Education/Bureau of Curriculum and Instruction Web site (http://www.fldoe.org/bii/curriculum/Fine_Arts/Default.asp), and the Web site of the FMEA (www.flmusiced.org).

II. A review committee, appointed by the Department of Education, will review all applications and support materials to determine those applicants warranting on-site visits.

III. All site visits will be conducted by the Department of Education Arts Education Program Specialist or designee, assisted by the FMEA as needed.

IV. All applicants will be notified of the results, including findings and recommendations relative to the established criteria.

V. Schools designated as Music Demonstration Schools will receive statewide recognition by the Department of Education, and a list of all designees and contact information will be maintained on the Fine Arts Education page of the agency Web site (http://www.fldoe.org/bii/curriculum/Fine_Arts/).

VI. The Department of Education will authorize and award plaques to each designated school's principal and music educators, and present them at a regular meeting of each designee's board of education.

What are the responsibilities of the Florida Music Educators' Association (FMEA) in the Music Demonstration Schools Program?

I. FMEA will assist with dissemination of the Music Demonstration Schools Program forms via its Web site (www.flmusiced.org), and via direct notification to music educators and supervisors.

II. Site visits will be conducted by the Department of Education Arts Education Program Specialist or designee, with the assistance of FMEA, as needed.

III. Schools selected as Music Demonstration Schools will be recognized in FMEA publications and at the FMEA Annual In-Service Conference in January.

What are the procedures for individuals who wish to visit a Music Demonstration School?

For information concerning visitation, contact Dr. Linda Lovins, Arts Education Program Specialist, Florida Department of Education, at (850) 245-0762 or Linda.Lovins@fldoe.org. Details for visiting a Music Demonstration designee will also be provided on the Fine Arts Education page of the Florida Department of Education Web site (http://www.fldoe.org/bii/curriculum/Fine_Arts/Default.asp) and the FMEA Web site (www.flmusiced.org).

What are the criteria for designation?

I. All music educators in the applicant school are certified in K-12 Music Education; teach in-field throughout each instructional day; and, at the time of the fall 2010 site reviews, will have been employed in their current teaching assignment at the applicant school for a minimum of two full years. Please note: If a school has a minimum of three full-time, certified music teachers returning, with only one new music teacher, the school may apply. The new music teacher must have completed one full year at the time of the fall 2010 site reviews. Site reviews occur in the fall immediately following application.

II. The music program incorporates the Florida Sunshine State Standards for Music and provides:

   i. general, vocal, and instrumental music instruction;

   ii. individual, small-group, and large class or ensemble instruction and activities;

   iii. evidence of formative and summative assessment;

   iv. instructional planning informed by assessment;

   v. a sufficient scope of instruction and variety of experiences to serve the total school population; and

   vi. modifications or accommodations for students with special needs, including those having high levels of musical aptitude or skill.

III. Music instruction is based on a written program of sequential skills development and musical processes.

IV. All teachers in the music program are certified music educators who seek to improve or augment their skills through appropriate professional development activities.

V. The music program has sufficient time for substantive instruction, properly equipped classrooms, appropriate instructional materials, reasonable class sizes, physical facilities for a variety of activities, and a safe and aesthetically satisfying environment.

VI. The performance aspect of the program is of high quality according to generally accepted criteria.

VII. There is reciprocation of services and enrichment among schools in the district, and between the school music program and the community.

VIII. The music program purposefully contributes to the success of students in the areas of reading, writing, mathematics, and science.

Instructions for accessing application materials:

All forms are available at either http://www.fldoe.org/bii/Curriculum/Fine_Arts/Awards.asp or www.flmusiced.org. Applicants may download all application documents found at either Web address and type directly into the forms. Completed applications must be submitted via DVD, and a total of six DVDs must be sent—one original and five copies. If you have questions, please contact Dr. Linda Lovins at (850) 245-0762 or via e-mail at Linda.Lovins@fldoe.org.

I. Submit, on official letterhead and with original signatures, the following:

- A Letter of Intent to Apply from the applicant school's principal attesting that all music teachers in the applicant school are certified in K-12 Music Education; teach in-field throughout each instructional day; and, at the time of the fall 2010 site reviews, will have been employed in their current teaching assignments for a minimum of two full years. Please note: If a school has a minimum of three full-time, certified music teachers returning, with only one new music teacher, the school may apply. The new music teacher must have completed one full year at the time of the fall 2010 site reviews. This letter must be postmarked no later than Monday, February 1, 2010.
- A letter from the district's Music Supervisor or Curriculum Specialist endorsing the school's application and clearly stating, in brief, district objectives for the music program. The letter should provide a link directly to the district's Scope and Sequence or Curriculum Guide for music on the district's Web site or be accompanied by a hard copy. For districts in which more than one school is applying for designation, only one hard copy per applicant level (e.g., elementary, middle school, high school) or K-12 hard copy is required. This letter must be on district letterhead with original signature and postmarked no later than Thursday, June 24, 2010.
- Be certain to retain a hard copy of both letters for inclusion with the application.
- It is the applicant school's responsibility to be certain these steps are completed.

Mail letters to:

Dr. Linda Lovins, Arts Education Specialist
Florida Department of Education
325 West Gaines Street, Suite 432
Tallahassee, FL 32399-0400

II. All materials must be postmarked no later than Thursday, June 24, 2010. Submit the following materials on six DVDs – one original and five copies:

District/School Materials

Identification Form
Copy of Principal's Letter
Copy of Supervisor's Letter
Course Offerings
Elementary Survey or Secondary Survey

Teacher Materials

Teacher Form(s)
Teacher Schedule(s)
Assessment Materials
Digital Video Clips
Digital Ensemble Recordings
Concert Programs (up to six from a two-year period)
District and All-State Programs
Secondary Schools: Performance Assessments