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MEMORANDUM

Contact Information
Lena T. Anderson
(850) 245-0007
Lena.Anderson@fldoe.org
DPS: 2009-243

TO: District Superintendents

FROM: Dr. Frances Haithcock

DATE: December 16, 2009

SUBJECT: **Task Force: School Improvement Plan**

As you know, efforts were made last school year to streamline the School Improvement Plan (SIP). With that said, we remain committed to continual improvements to our products and systems. As we look toward next year, we are requesting feedback from the field on what components of the plan should be adjusted, removed, or added.

To accomplish this goal, we are asking you to please designate an individual for each of the following committees to assist in improving the SIP: principals, instructional coaches, and district personnel. Two conference calls will be conducted for each committee to discuss how the SIP can be improved for the 2010-2011 school year.

Please email the following information regarding committee selections to: lena.anderson@fldoe.org by Friday, January 8th.

District Name:

Selection for Principal Committee:
Email Address:

Selection for Instructional Coaches Committee:
Email Address:

Selection for District Committee:
Email Address:

After the deadline, an e-mail will be sent to committee members indicating the date and time of the calls.

If you have any questions or concerns regarding this request, please feel free to contact Lena Anderson, Executive Director of School Improvement, at (850) 245-0007 or at lena.anderson@fldoe.org.

Thank you for your continued commitment to improving the academic achievement of all students.

FH/nvt