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August 26, 2003

MEMORANDUM

TO: School District Superintendents

FROM: Jim Warford

SUBJECT: BEST Florida Teaching Salary Career Ladder Pilot Program Meeting

CONTACTS:

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Thank you for your interest in participating in the Better Educated Students and Teachers (BEST) Teaching Salary Career Ladder Pilot Program. The Department of Education has scheduled a meeting for those districts who have expressed intentions to submit proposals for the Pilot Program. The purpose of this meeting is to review the guidelines, proposal requirements, and approval process. Additionally, representatives from the Milken Family Foundation will be available to provide details on the Teacher Advancement Program (TAP) model.

The meeting will be held on September 9, 2003, at the Holiday Inn, 6515 International Drive, in Orlando, Florida. It will begin at 9:00 a.m. and conclude by 2:00 p.m.

The Holiday Inn is providing a group rate of \$70/night, which is subject to availability. Please call (407) 351-3500 for reservations and identify yourself as attending the Florida Department of Education meeting in order to receive the group rate.

Attached is a list of districts from which we have received RSVP Interest Forms expressing intent to apply for funding. If your district has responded and is not included on this list, please notify one of the contact persons listed above. Also, if your district responded and the listed attendees are different than those indicated on your RSVP Interest Form, please email those changes to one of the contact persons as well.

Attachment

JIM WARFORD
K-12 Chancellor