

# FLORIDA DEPARTMENT OF EDUCATION



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## Memorandum Number 03-18

May 30, 2003

## MEMORANDUM

**TO:** Community College Presidents

**FROM:** J. David Armstrong, Jr.

**SUBJECT:** 2003-2004 Student Fees and Appropriations

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The attached information is being provided in order to assist your staff in the completion of the 2003-2004 college operating budgets. We will provide additional information to you as soon as it is made available to us.

If you have any questions about these issues, please contact Maybelle Montford (student fees and appropriations) SUNCOM 205-9372 or Ron Fahs (Public Education Capital Outlay) SUNCOM 205-9490.

JDA/mml

Attachments

c: Community College Business Officers

**J. DAVID ARMSTRONG, JR.**  
*Chancellor, Community Colleges*

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FLORIDA COMMUNITY COLLEGE SYSTEM

PUTTING MINDS TO WORK

# ATTACHMENT I

## 1. Tuition and Out-of-State Fees for Credit Programs

The 2003-04 General Appropriations Act (Senate Bill 2A) establishes the standard fees which include technology as follows:

<u>Program</u>	<u>Resident</u>	<u>Non-Resident</u>
Advanced & Professional	\$ 43.28	\$129.90
Postsecondary Vocational	\$ 43.28	\$129.90
College Preparatory	\$ 43.28	\$129.90

**Please be advised that the Florida Prepaid College Program does not cover the technology fee.** If you choose to not charge the technology fee, your board of trustees has the authority to designate revenues in Fund 1, Unrestricted Current Fund, for technology.

Discretionary fees would be calculated by adding the tuition plus the technology fee and multiplying by the percentage allowed for the fee.

Colleges electing to increase tuition for security purposes will be required to provide written justification to the Division of Community Colleges based on criteria approved by the local board of trustees, including but not limited to criteria such as local crime data and information, and strategies for the implementation of local safety plans.

If you **do not assess** a separate technology fee, the minimum and maximum tuition and out-of-state fees would be as follows:

<u>Classification</u>	<u>Standard</u>	<u>Minimum</u>	<u>Max W/O Security</u>	<u>Max With Security</u>	<u>Tech Fee</u>
Tuition	\$ 43.28	\$ 38.95	\$ 47.61	\$ 49.77	\$0.00
Out-of-State	\$129.90	\$116.91	\$142.89	\$149.39	\$0.00

The minimum and maximum tuition and out-of-state fees would be as follows if you **assess** a separate technology fee. Out-of-State technology fees may not exceed a total of \$5.40 per credit hour.

<u>Classification</u>	<u>Standard</u>	<u>Minimum</u>	<u>Max W/O Security</u>	<u>Max With Security</u>	<u>Tech Fee</u>
Tuition	\$ 41.48	\$ 38.95	\$ 45.81	\$ 47.97	\$1.80
Out-of-State	\$126.30	\$116.91	\$139.32	\$145.79	\$3.60

## 2. Tuition and Out-of-State Fees for Vocational PSAV and Adult Education

<u>Program</u>	<u>Standard</u>	<u>Minimum</u>	<u>Maximum</u>
<b><i>Vocational Credit (PSAV)</i></b>			
Tuition	\$ 44.40	\$ 41.40	\$ 44.40
Out-of-State	\$132.90	\$123.60	\$132.90
<b><i>Adult Education</i></b>			
Tuition	\$ 21.90	\$ 20.40	\$ 21.90
Out-of-State	\$ 66.00	\$ 61.50	\$ 66.00

There is flexibility in the fee rates for PSAV or Adult Education programs. Colleges are authorized to increase fees up to 7.5% over the Fall 2002 rates. Colleges are not required to increase fees and may even levy a fee that ranges between an increase of zero percent and an increase of 7.5%.

***Continuing Workforce Education*** - Fees for continuing workforce education are prescribed in Section 1009.22(3)(b), Florida Statutes, which reads as follows: "Fees for continuing workforce education shall be locally determined by the district school board or community college board. However, at least 50 percent of the expenditures for the continuing workforce education program provided by the community college or school district must be derived from fees."

## 3. Financial Aid

The Appropriations Bill (SB 2A) made no changes in the financial aid fee language in Section 1009.23(8)(c), which continued the requirement that a greater percentage of these funds be used for need-based aid:

Up to 25 percent or \$300,000, whichever is greater, of the financial aid fees collected may be used to assist students who demonstrate academic merit; who participate in athletics, public service, cultural arts, and other extracurricular programs as determined by the institution; or who are identified as members of a targeted gender or ethnic minority population. The financial aid fee revenues allocated for athletic scholarships and fee exemptions provided pursuant to s.1009.25(3) for athletes shall be distributed equitably as required by s. 1000.05(3)(d). A minimum of 75 percent of the balance of these funds for new awards shall be used to provide financial aid based on absolute need, and the remainder of the funds shall be used for academic merit purposes and other purposes approved by the district boards of trustees.

## 4. Technology Fee

Section 1009.23(10), Florida Statutes, authorizes each community college district board of trustees to establish a separate fee for technology which may not exceed \$1.80 per credit hour for resident students and not more than \$5.40 per credit hour for non-resident students. These

revenues must be expended according to technology improvement plans. The technology fee applies only to college credit and college preparatory instruction.

Fifty percent of the revenues from the technology fee may be pledged by a community college board of trustees as a dedicated revenue source for the repayment of lease-purchase agreements not to exceed the useful life of the asset being financed. These revenues and related expenditures should be recorded in the Unexpended Plant Fund.

#### 5. Differential Out-of-State Fee

Section 1009.23(6), Florida Statutes, provides that each community college board of trustees which has a service area that borders another state may implement a plan for a differential out-of-state fee.

#### 6. Service Charge

Section 1009.23(15), Florida Statutes, allows each community college to assess a service charge for the payment of tuition and fees in installments. The community college board of trustees must approve the service charge. As a reminder, Section 1009.27, Florida Statutes, Deferral of Fees, states:

Each school district, community college and state university is responsible for collecting all deferred fees. If a school district, community college, or state university has not collected a deferred fee, **the student may not earn state funding for any course for which the student subsequently registers until the fee has been paid.**

#### 7. Other Fees

Section 1009.23(12), Florida Statutes, reads as follows:

In addition to tuition, out-of-state, financial aid, capital improvement, student activity and service, and technology fees authorized in this section, each board of trustees is authorized to establish fee schedules for the following user fees and fines: laboratory fees; parking fees and fines; library fees and fines; fees and fines relating to facilities and equipment use or damage; access or identification card fees; duplicating, photocopying, binding, or microfilming fees; standardized testing fees; diploma replacement fees; transcript fees; application fees; graduation fees; and late fees related to registration and payment. **Such user fees and fines shall not exceed the cost of the services provided and shall only be charged to persons receiving the service.** A community college may not charge any fee except as authorized by law or rules of the State Board of Education. Community colleges are not authorized to charge any fee that is not specifically authorized by statute.

**8. Fee Waivers**

Specific Appropriation Item 101 of Senate Bill 2A (General Appropriations Act) and 1009.26(1), Florida Statutes, establishes vocational fee waivers for up to 8% of the fee revenues that would otherwise be collected.

**9. Restricted Funds**

Specific Appropriation Items 6 and 101A of Senate Bill 2A provide funding for upper division baccalaureate programs for St. Petersburg College, Chipola Junior College, Edison Community College and Miami-Dade Community College. These appropriations are restricted funds and must be accounted for in Current Funds Restricted (Fund 2).

**10. Sum-of-the-Digits**

The allocation of Public Education Capital Outlay funding for Maintenance, Repair, Renovation and Remodeling from Senate Bill 2A, Specific Appropriation Item 12A, is displayed by college on Attachment II.