CONTACT PERSON
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January 17, 2003

M E M O R A N D U M

TO: University Presidents

FROM: Wayne V. Pierson

SUBJECT: Reversion of 2000-2001 Appropriations

NOTE: THIS MEMORANDUM REQUIRES A RESPONSE BY FEBRUARY 1, 2003

As you know, the 2000-2001 legislative appropriations are subject to reversion on February 1, 2003, pursuant to Section 216.301(3), Florida Statutes. This includes appropriations granted from any funding source, including PECO, General Revenue, and the Principal State School Trust Fund. For public school districts, appropriated funds designated for charter schools are also subject to reversion. Please notify us on or before February 1, 2003, of any 2000-2001 appropriation which is not "under the terms of a binding contract."

It is anticipated that the Governor's Office of Planning and Budgeting will issue guidelines for reporting fixed capital outlay appropriations subject to reversion that are consistent with the guidelines issued in previous fiscal years. These guidelines clarify the meaning of the term "under the terms of a binding contract" and identify the following conditions in which amounts are not subject to reversion:

"Under the terms of a binding contract"
This requirement is met if your board has signed a contract (a purchase order or general construction contract or sub-contract), or received bids and issued a notice of intent to award the contract. The funds are considered to be under contract if you have issued a purchase order to accomplish the work with in-house staff. If a significant phase of construction is under contract, the remaining phases do not revert (i.e., a project including a building addition and remodeling to be done in two phases).

Specific Appropriations for Non-Construction Do Not Revert
Specific appropriations for land acquisition, planning or equipment do not revert.

Amounts Not Under Contract That Do Not Revert
If the primary or main part of the construction project is under contract, the funds necessary for the secondary portions of the project, such as landscaping, paving, and equipment, are not subject to reversion.

Specific Projects Funded from Appropriations for Two Years
Projects funded from appropriations for two years have 31 months from the last appropriation.

Appropriation for Several Locations
An appropriation for several locations requires that work at each location be under contract prior to February 1, 2003. For institutional type projects, each institution is a location, and for multiple buildings, a building is a location.

To respond to this request, please complete the enclosed form and return it to:

Charlene Waltz
Educational Facilities Budgeting Administrator
Educational Facilities
325 West Gaines Street - Room 1004
Tallahassee, Florida 32399-0400
Fax No.: SUNCOM 278-2708 or (850) 488-2708

WVP/cw/ch

Enclosure

cc: University Vice Presidents for Administration and Finance
Dr. Carl Blackwell, Division of Colleges and Universities
Mr. Bob Henker, Division of Colleges and Universities

All 2000-2001 appropriations are under contract. YES ____ NO ___
If NO, report the appropriation amounts below, indicate in the remarks section whether the funds are needed, and the status of the project. Identify the funding source of the appropriation (i.e., PECO, General Revenue, etc.)

Name of Appropriation	Funding Source	Amount Not Under Contract	Remarks

FROM:

Agency Name:_____

Signed:_____

Title:_____

Telephone:_____ SUNCOM #:_____

Fax this document to (850) 488-2708 or SUNCOM 278-2708.