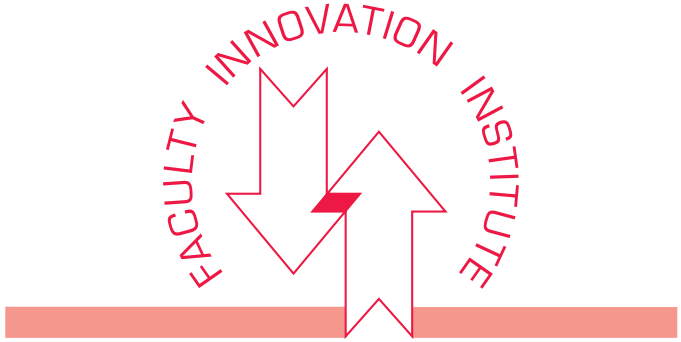
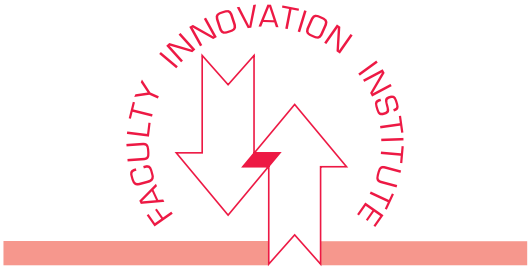
Faculty Innovation Institute

Redefining Florida's Approach to Personnel Preparation

Faculty Team Application



Quality Preservice Preparation



FACULTY INNOVATION INSTITUTE DESCRIPTION AND PURPOSE

The Faculty Innovation Institute (FII) is funded through the Florida State Improvement Grant, a competitive federal project under Part D of the Individuals with Disabilities Education Act (IDEA, 1997), to assist college and university based personnel preparation programs make systemic program changes to improve outcomes for students with disabilities. For university personnel selected to participate, the Institute will provide support to develop university-based Action Plans for program improvement and to facilitate implementation of an Action Plan. Teams from Florida's colleges and universities are invited to submit an application to become participants in Florida's 1st Annual Institute. The Faculty Innovation Institute will begin with a working conference for program-based teams from each college or university. At this conference each team will collaboratively develop an Action Plan for systemic change and program improvement. The Institute will provide follow-up technical assistance and support for each team as Action Plans are implemented.

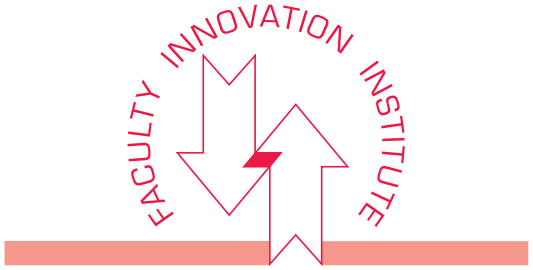
INVITATION FOR APPLICATIONS

Each team intending to participate in the Institute and attend the working conference is invited to submit an application that (1) identifies an area in need of systemic change, (e.g., unifying general and special education teacher preparation, integrating special education content into administrator preparation), (2) identifies multidisciplinary team membership, and (3) demonstrates commitment from participating departments and colleges.

ELIGIBILITY

Eligible participants include faculty and other team members from a public or private university in the State of Florida with an approved teacher, administrator, or support services personnel preparation program. Team-based applications must have the written support of the chief administrators (e.g., Dean and Chair) of the organizational units applying for participation in the Faculty Innovation Institute.

Team composition must include stakeholders from different disciplines who can effectively address the institution's identified area of systemic change. Teams may include faculty members from various disciplines, personnel who provide services to individuals with disabilities (including both professional and paraprofessional personnel who provide special education, general education, related services, or early intervention services), school administrators, other school district personnel, students, family members, college administrators, and other agency personnel.



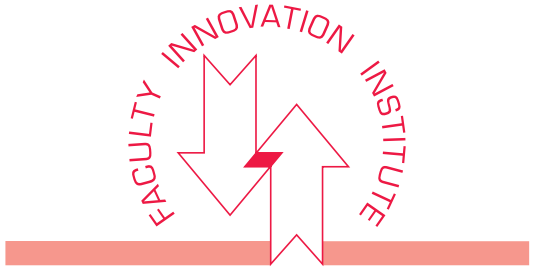
EXPECTATIONS AND COMMITMENTS

College/University Team Expectations

- Identify an area in need of systemic change in a personnel preparation program at your institution as it relates to the purpose of the Faculty Innovation Institute.
- Describe and provide a rationale for the team's composition at your institution.
- Provide institutional commitment for team participation at designated activities.
- Develop an action plan (including a plan for data collection and evaluation) at the FII working conference.
- Implement the action plan.
- Make periodic Progress Reports to FII personnel.
- Submit final Action Plan Evaluation Report to FII personnel.

FII Commitments

- Reimburse approved team travel expenses to participate in the Institute.
- Provide networking opportunities.
- Provide support for the development of an action plan.
- Provide follow-up technical assistance to implement action plans.
- Provide technical assistance in evaluation of the action plan.
- Provide assistance with dissemination of the action plan results (e.g., publishing a monograph, presentations at annual professional conferences, technical briefs).
- Provide one or more years of technical assistance for approved teams who demonstrate systemic change progress. (Faculty Innovation Institute anticipates funding through 2006, pending U.S. Department of Education approval and continuing support).



APPLICATION DIRECTIONS

1. Identify a priority need in your personnel preparation program as it relates to the Institute theme.
2. Identify team members and provide a rationale for team membership.
3. Provide letters of support from the chief administrators (e.g., Dean and Chair) of the organizational units applying for participation in the Faculty Innovation Institute.
4. Identify single contact person.
5. Applications must be received by September 16, 2002.

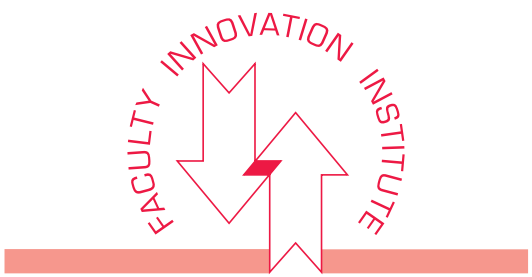
SUBMISSION PROCEDURES

1. Please send one original and 10 copies of the proposal to Florida Department of Education representative listed on the Application Cover Sheet.
2. Please include all letters of support.
3. Please DO NOT use folders. Please use staples ONLY.
4. Please do not FAX or e-mail applications.
5. Application form is also available online at: http://www.myfloridaeducation.com/commhome/servhome.htm

APPLICATION REQUIREMENTS

To be given full consideration, a completed application will provide

1. well-documented need
2. the potential for improving a personnel preparation program through systemic change
3. the potential for improving educational outcomes for students with disabilities
4. demonstration of knowledge regarding needs and issues related to the request using current data
5. composition of teams that include appropriate stakeholders that facilitate multidisciplinary collaboration
6. alignment with Goal 3 of the Florida State Improvement Plan and Strategic Imperative #1 of Florida's K-20 Education System Strategic Plan
   - Goal 3 states that "sufficient numbers of qualified personnel will be available to provide effective instructional and related services to students with disabilities."
   - Strategic Imperative #1 provides for "increasing the supply of highly qualified K-12 instructors" in the state of Florida.
7. appropriate letters of support.



ATTACH YOUR NARRATIVE MATERIALS TO THIS COVER SHEET

FACULTY INNOVATION INSTITUTE APPLICATION COVER SHEET 2002

Contact Person Information

Name: Position:

University: College:

Department:

Building: Room Number:

Street Address:

City: FL zip:

Phone: Extension: FAX:

Email:

SUBMIT APPLICATIONS TO:

Patsy Mahoney
Project Director
Phone: (850) 488-1216
325 W. Gaines St., Room 614
E-Mail:
patsy.mahoney@FLDOE.ORG
Tallahassee, FL 32399-0400

Team Member Information

1. Name: Dept./Agency:
   Position: Email:
2. Name: Dept./Agency:
   Position: Email:
3. Name: Dept./Agency:
   Position: Email:
4. Name: Dept./Agency:
   Position: Email:
5. Name: Dept./Agency:
   Position: Email: