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July 20, 2005

To: Transportation Directors

From: Ronnie H. McCallister, Director
Operations, Audits, and Safety

Subject: **Operations Section Training Opportunities**

The Department of Education, School Transportation Management Section, will offer several training opportunities over the next few months. The classes being offered are the Basic School Bus Driver Curriculum Instructor Course and the Commercial Driver License Tester Course.

The following dates and locations have been selected:

Course Title	Location	Dates
Basic Instructor Course	Walton School District	August 1-5, 2005
CDL	Walton School District	August 15-19, 2005
CDL	Brevard School District	August 29-September 2, 2005
CDL	Sarasota School District	September 12-16, 2005
CDL	Volusia School District	September 26-30, 2005
Basic Curriculum Course	Hillsborough School District	October 24-28, 2005
CDL	Collier School District	November 14-18, 2005

CHARLIE HOOD
Director, School Transportation

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These class schedules are subject to change, but school districts will be given ample notice about future classes.

The Basic Curriculum Instructor Course is a 40-hour class designed to prepare instructors to teach the 20 classroom hours that every school bus driver trainee is required to have prior to driving a school bus. Each participant is required to do a 30-minute presentation on a unit from the School Bus Driver Curriculum.

The Commercial Driver License Tester Course certifies individuals to conduct the commercial driver license three-part test to drive a school bus. Individuals will be required to send an application to the Commercial Driver License Monitor in their region, have their driving history reviewed, and undergo a fingerprint check before attending. There will be a small fee for the fingerprint processing.

Each class will be announced and information will be sent to appropriate districts for registration. For information on the requirements for classes, please contact Katrina Bond or Teri Mathews at (850) 245-9795.

Thank you.

RHM/lkk