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DPS: 2011-02

MEMORANDUM

TO: Prospective Applicants to Become a State-Approved Provider of Supplemental Educational Services

FROM: Dr. Frances Haithcock

DATE: January 21, 2011

SUBJECT: Request for Applications for Supplemental Educational Services Providers for the 2011-2012 School Year

We are pleased to announce the Request for Applications (RFA) for the annual approval of providers of Supplemental Educational Services (SES) pursuant to the No Child Left Behind (NCLB) Act. Supplemental Educational Services are defined as tutoring and other supplemental academic enrichment services that are in addition to instruction provided during the school day. These services must be of high quality, research-based, and specifically designed to increase the academic achievement of eligible students in attaining proficiency and in meeting Florida's Next Generation Sunshine State Standards.

In order to apply to become an SES provider in Florida, each applicant must submit an online application and hard-copy documentation as set forth in the RFA and Rule 6A-1.039, Florida Administrative Code. The online application, instructions for this process, and other technical assistance materials are available on the Bureau of Federal Educational Programs, Office of Public School Options website at: <http://www.fldoe.org/flbpso/>. Please read the instructions carefully before completing the application. It is recommended that you save a copy of your application responses in an electronic word processing document prior to making entries in the online system.

DR. FRANCES HAITHCOCK
CHANCELLOR OF PUBLIC SCHOOLS

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The application must be **SUBMITTED** online at: <http://www.fldoe.org/flbpso> no later than 11:59 p.m. Eastern Standard Time (EST) on March 4, 2011. Additionally, all applicants must mail or hand-deliver the hard-copy documentation requirements to the Florida Department of Education (FDOE) Bureau of Federal Educational Programs at 325 West Gaines Street, Suite 348, Tallahassee, FL 32399-0400. The hard-copy documentation requirements must be **RECEIVED** by the FDOE no later than 5:00 p.m. EST on March 4, 2011.

It is the responsibility of the sender to ensure that the online application is submitted and all hard-copy documentation is received by the stated deadlines. While the program office will be available to provide technical assistance, the failure to receive technical assistance will not relieve an applicant from the responsibility of submitting a complete application by the deadline.

If you have questions or need additional information, please call the Office of Public School Options at (850) 245-0479, or visit: <http://www.fldoe.org/flbpso/contact.asp> to access contact information of program staff.

FH/sle

cc: School District Superintendents
Title I Coordinators
SES Coordinators
School Choice Coordinators