

FLORIDA DEPARTMENT OF EDUCATION



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MEMORANDUM

DATE: March 15, 2005

TO: School District Superintendents

FROM: Jim Warford, K-12 Chancellor

SUBJECT: Deadline Extension for the 2005 Principal Achievement Award and Outstanding Assistant Principal Achievement Award

One of the most important elements in influencing student achievement is the quality of the instructional leadership in the school. To recognize our best instructional leaders, the Department has continued to provide the Principal Achievement Award and Outstanding Assistant Principal Achievement Award.

The deadlines for the 2005 Principal Achievement Award and Outstanding Assistant Principal Achievement Award have been extended. The date to submit the nominations for both awards is June 30, 2005. All nomination packets must be postmarked by this due date. This additional time will give you the opportunity to utilize student/school data in your deliberations when considering candidates to recommend for these awards. The recipients of the awards will be honored in the fall at the Commissioner's Summit for Principals.

JW/ds

Attachments: Nomination packet for 2005 Principal Achievement Award
Nomination packet for 2005 Outstanding Assistant Principal Achievement Award

JIM WARFORD
K – 12 Chancellor