

LEA Parental Involvement Policy/Plan Template

2009-2010

In support of strengthening student academic achievement, each Local Educational Agency (LEA) that receives Title I, Part A funds must develop jointly, agree on, and distribute to parents of participating children a written parental involvement policy that contains information required by section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA). The policy establishes the LEA's expectations for parental involvement and describes how the LEA will implement a number of specific parental involvement activities.

Assurances

By my signature on this policy, I hereby certify that the LEA will comply with the requirements of the ESEA and agree to implement the following statutory requirements:

☐ The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the ESEA. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;

☐ Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;

☐ The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;

☐ In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];

☐ If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the Plan when the LEA submits the Plan to FLDOE;

☐ The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the school, after equitable provisions have been provided to participating private schools;

☐ The LEA will be governed by the statutory definition of “parents” and “parental involvement” defined in Section 9101 (31-32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

☐ The LEA will inform parents and parent organizations of the purpose and existence of both Parent Information and Resource Center(s) (PIRC) in the state.

2009-2010 LEA Parental Involvement Policy

Parental Involvement Mission Statement (Optional)

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1. Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy [Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)];
- School review and improvement under Section 1116 [Sections 1118(a)(2)(A), 1116(a)(1)(D), 1116(b)(3)(A)]; and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

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2. Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance [Section 1118(a)(2)(B)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)].

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3. Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Parts C and D of Title I, Title III, and Part A of Title IV) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

Program	Coordination

4. Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools [Section 1118(a)(2)(E)].

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5. Describe the actions the LEA will take to assist schools to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the schools involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

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If all activities will be conducted at the school level, check here ☐. If checked skip to question 7.

6. If the LEA plans to implement LEA-wide activities, describe the activities the LEA will implement to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

Content of the Session	Type of Activity	Schools Participating	Correlation to Student Achievement	Timeline

7. Describe the professional development activities the LEA will provide, with the assistance of its schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content of the Session	Target Audience	Expected Outcome	Person(s) Responsible	Timeline

8. Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school

reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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Discretionary LEA Parental Involvement Policy Components

The LEA parental involvement policy may include additional paragraphs listing and describing other discretionary activities that the LEA, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)].

☐ Check here if the LEA does not plan to implement any discretionary parental involvement activities listed below and skip to the Adoption section.

Check all activities the LEA plans to implement:

☐ Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];

☐ Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];

☐ Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];

☐ Training parents to enhance the involvement of other parents [Section 1118(e)(9)];

☐ Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];

☐ Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];

☐ Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)];

☐ Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]; and

☐ Providing other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

9. Describe how each discretionary activity checked above will be implemented.

Activity	Schools Participating	Correlation to Student Achievement	Person Responsible	Timeline

Adoption

This LEA Parental involvement Policy has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by _____.

This policy was adopted by the LEA on mm/dd/yy and will be in effect for the period of mm/dd/yy. The school LEA will distribute this policy to all parents of participating Title I, Part A children on or before mm/dd/yy.

(Signature of Title I Authorized Representative)

(Date)

Evaluation of the LEA Parental Involvement Policy/Plan

1. Provide a summary of the activities designed to build the capacity of parents to help their children [Section 1118(e)(1-2)].

Content of the Session	Type of Activity	Number of LEA-wide Activities	Schools Participating	Correlation to Student Achievement

2. Provide a summary of the professional development activities provided to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

Content of the Session	Number of LEA-wide Sessions	Schools Participating	Correlation to Student Achievement

3. Provide a summary of the parental involvement activities provided for private schools implementing a Title I program [Section 1120(a)(1)].

Name of the Activity	Number of Total Participants	Schools Participating	Correlation to Student Achievement

4. Describe the identified barriers which hindered participation by parents in parental involvement activities and the steps the LEA will take to overcome the identified barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

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5. Describe the parental involvement activity/strategy the LEA considers the most effective. This information may be shared with other LEAs as a best practice.

Content/Purpose	Description of the Activity

