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MEMORANDUM

To: Community College Presidents
Occupational Deans
Superintendents
Career/Technical Directors
Area Center Directors

From: Lanny Larson, Vice Chancellor

Date: March 3, 2003

Subject: Sanibel Symposium on Programs Targeting Limited English Proficient Adult Learners

The Ninth Annual Sanibel Symposium for Adult and Vocational Administrators of Programs Targeting Limited English Proficient Adult Learners is scheduled this year from June 22 to June 25 at the Sundial Hotel on Sanibel Island. This symposium is intended for **state and district level administrators** who supervise programs for Limited English Proficient Learners and will focus on issues that impact these groups as a result of the state legislature's reform initiatives. Topics being addressed this year directly impact adult and career/technical programs in the state.

Participation is limited to 100 **administrators** statewide. Please note that participants are requested to stay for the full symposium.

Attached you will find information on the symposium, registration form, agenda, and hotel reservation information. If you have questions, please contact either ACE of Florida (850) 222-2233 or Edwina Hoffman, Miami-Dade County Public Schools (305) 995-1821.

LL/jsj

Enclosures

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Office of Workforce Education