February 26, 2003

MEMORANDUM

TO: District Superintendent
FROM: Lavan Dukes

SUBJECT: Revised Schedule: Class Size Count/Highly Qualified Teacher Data Collection:

The following revised schedule for the Class Size Count/Highly Qualified Teacher Data Collection has been established:

Survey week: March 17-21
Due Date: March 28
State Processing: March 26 – April 11

Questions or concerns regarding Class Size Count reporting should be directed to Dr. Martha Haynes, martha.haynes@fldoe.org, or by contacting the EIAS Program Specialist assigned to your district by email or at (850) 487-2280, SC 277-2280.

CC: MIS Personnel