



## FLORIDA DEPARTMENT OF EDUCATION

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February 26, 2003

### MEMORANDUM

**TO:** District Superintendent

**FROM:** Lavan Dukes

A handwritten signature in black ink that reads "Lavan Dukes".

**SUBJECT:** Revised Schedule: Class Size Count/Highly Qualified Teacher Data Collection:

The following revised schedule for the Class Size Count/Highly Qualified Teacher Data Collection has been established:

**Survey week: March 17-21**

**Due Date: March 28**

**State Processing: March 26 – April 11**

Questions or concerns regarding Class Size Count reporting should be directed to Dr. Martha Haynes, [martha.haynes@fldoe.org](mailto:martha.haynes@fldoe.org), or by contacting the EIAS Program Specialist assigned to your district by email or at (850) 487-2280, SC 277-2280.

CC: MIS  
Personnel

GARNET L. DUKES, JR.  
BUREAU CHIEF

*Accountability, Research, and Measurement*

