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MEMORANDUM

TO: School District Superintendents
FROM: Jacob Oliva
DATE: September 11, 2020

Contact Information:

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DPS: 2020-87

SUBJECT: Teacher Salary Increase Allocation December Preliminary Expenditure Report

During the 2020 Legislative Session, Governor DeSantis and the Florida Legislature established the historic Teacher Salary Increase Allocation [through House Bill \(HB\) 641](#) and funded this new allocation with \$500 million in line item 92 [of the General Appropriations Act \(HB 5001\)](#).

In accordance with the requirements of the Teacher Salary Increase Allocation (TSIA), each school district must submit an approved district salary distribution plan along with the approved salary distribution plan for each charter school in the district by October 1, 2020. The guidelines and submission instructions for the approved salary distribution plans were included in the [TSIA Salary Distribution Plans memo dated July 17, 2020](#). The TSIA preliminary expenditure report template may be used for submission of the approved salary distribution plans.

In accordance with the requirements of the TSIA, each school district must submit a preliminary detailed TSIA expenditure report and salary schedule along with the preliminary detailed TSIA expenditure report and salary schedule for each charter school in the district to the department by December 1, 2020. Each charter school governing board shall submit the required information to the district school board for inclusion in the school district's preliminary expenditure report to the department.

Requirements per HB 641 are as follows:

- Submit school district and charter school's TSIA preliminary expenditure report in a format specified by department (see District/Charter Preliminary Expenditure Report Template)
- Submit detailed summary explaining the school district/charter school's planned expenditure of the entire allocation (see TSIA Salary Schedule Template)
- Increase the minimum base salary for classroom teachers
- Include the school district/charter school's salary schedule for the prior fiscal year (2019-20) and the fiscal year in which the base salary is increased (2020-21)(see TSIA Salary Schedule Template)

JACOB OLIVA
CHANCELLOR OF PUBLIC SCHOOLS

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Please note that the Florida Department of Education (FDOE) must submit a preliminary statewide report on the planned teacher salary increase allocation expenditures to the Governor and Legislature by February 1, 2021.

FDOE CONTACTS FOR REPORTING AND IMPLEMENTATION SUPPORT

- For program reporting requirements please email Erika Fritz-Ochs at Erika.Fritz-Ochs@fldoe.org.
- For FEFP or finance questions please email Josh Bemis at Josh.Bemis@fldoe.org.

JO/efo

Enclosure