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MEMORANDUM

TO: School District Superintendents
FROM: Jacob Oliva
DATE: May 29, 2020

Contact Information:
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DPS: 2020-58

SUBJECT: FDOE Required Instruction Reporting Portal Opening

The Florida Department of Education is pleased to announce that the Required Instruction Reporting Portal (RIRP) is operational for reporting due July 1, 2020.

The department requires certain annual reporting and planning from school districts on components of Florida's Required Instruction statute. The RIRP is provided as an optional convenience for districts to satisfy pertinent statutory and administrative code mandates.

The RIRP supports specific planning and reporting requirements found in:

- Section [1003.42\(2\)](#), Florida Statutes, Required instruction;
- [6A-1.094124](#), Florida Administrative Code (F.A.C.), Required Instruction Reporting;
- [6A-1.094121](#), F.A.C., Mental and Emotional Health Education;
- [6A-1.094122](#), F.A.C., Substance Use and Abuse Health Education;
- [6A-1.094123](#), F.A.C., Child Trafficking Prevention Education.

The onboarding process for districts began on May 13, 2020, when Chancellor Oliva invited superintendents to identify one representative to serve as the initial contact for required instruction reporting. Florida's Required Instruction Reporting Portal can be accessed at <https://flrequiredinstruction.org/>.

If you have any questions, please contact Michael DiPierro, Director of Standards, at Michael.DiPierro@fldoe.org or 850-245-9773.

JO/md