



## FLORIDA DEPARTMENT OF EDUCATION

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### Memorandum Number 03-06

January 30, 2003

#### MEMORANDUM

**TO:** Community College Presidents

**FROM:** J. David Armstrong, Jr.

**SUBJECT:** Revised Certification Form for Reporting 2003-2004  
Private Contributions for Matching Programs

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There has been serious interest expressed in funding the matching programs this legislative session. However, we need to know how much of the private contributions your college foundation plans to endow if funds are made available.

The revised certification form with the President's signature should be returned to Maybelle Montford no later than **February 11, 2003**, in order to compile the system-wide request. Forms may be faxed and then a hard copy put in the mail. The address and fax number are on the attached form.

JDA/mml

Attachment

c: Community College Business Officers  
Community College Foundation Directors

**J. DAVID ARMSTRONG, JR.**  
*Chancellor, Community Colleges*

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REVISED

FLORIDA COMMUNITY COLLEGES  
2003-2004 PRIVATE CONTRIBUTIONS FOR MATCHING PURPOSES  
APPROPRIATION REQUEST – FINAL CERTIFICATION

COLLEGE NAME: \_\_\_\_\_

Following are the amounts by program of private contributions requested to be matched by state dollars. These contributions were received by February 1, 2003 and have not been matched from previous state appropriations. Please include these amounts in the appropriation request for 2003-2004. The amount the college plans to endow is indicated for each program.

	Private Contributions Expected To Be On Deposit	State Matching Funds Requested	Amount to be Endowed
Scholarship Matching Program	\$ _____ X 100.00% = \$ _____		\$ _____
Other Eligible Uses	\$ _____ X 66.67% = \$ _____		\$ _____

The information provided above is accurate according to college records.

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

Complete and return this form by **5:00 p.m. on February 11, 2003** to: Maybelle Montford, Community College Budget Office, 325 West Gaines Street, Suite 1201, Tallahassee, Florida 32399-0400. Fax number is 850/487-8414 or Suncom 277-8414.