



Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Ben Gibson
Tom Grady
Michael Olenick
Joe York

MEMORANDUM

TO: School District Superintendents

FROM: Jacob Oliva

DATE: March 1, 2019

SUBJECT: Best and Brightest Teacher and Principal Scholarship Programs RFA and Allocation

Contact Information:

Abbey Stewart
850-245-9608

BestandBrightestScholarship@fldoe.org

DPS: 2019-35

The Request for Application (RFA) for the FY18/19 Florida Best and Brightest Teacher Scholarship Program and the Florida Best and Brightest Principal Program is now available. The RFA contains the details and requirements for the grant in addition to the forms and assurances that must be submitted with the application. The due date for applications is **March 12, 2019**. **The department will distribute funds immediately following the receipt and approval of the RFA.**

The district allocations and budget details for the Best and Brightest Teacher Scholarship and Best and Brightest Principal Scholarship Programs are included in the attachments. The allocation table indicates the amount each district will receive per eligible teacher in each funding category. From this amount, the district may subtract any employer portion of applicable payroll taxes and mandatory payroll expenses to determine the gross amount that will be paid to each teacher and principal. If necessary, other mandatory payroll related expenses such as Unemployment Compensation Insurance or Worker's Compensation Insurance that are normally paid by the district, may also be included in this line item. Total employer payroll taxes and mandatory expenses may vary from district to district, so please consult your payroll department to get these figures. The total for the project must match the total allocation provided on the allocation table for your district. Budget narratives should indicate the quantity of teachers for each funding category, followed by the associated benefits. It is not necessary to break out function/object code for each category of scholarship recipient. This one-time payment should be treated as a salary bonus payment; therefore, Florida Retirement System contributions cannot be deducted from the employee or paid by the district from this award.

All Best and Brightest Scholarship funds have been allocated based on the data reported by districts to the department on or before January 7, 2019. Therefore, the department cannot fund additional scholarships.

JACOB OLIVA
CHANCELLOR OF PUBLIC SCHOOLS

Best and Brightest Teacher and Principal Scholarship Programs RFA and Allocation
March 1, 2019
Page Two

To expedite awards, school districts may email their completed application to the following:
BestandBrightestApplicationSubmittal@fldoe.org.

If you have any program-related questions about the RFA, please contact Abbey Stewart (BestandBrightestScholarship@fldoe.org or 850-245-9608). If you have any grants management-related questions, please contact Sue Wilkinson (sue.wilkinson@fldoe.org or 850-245-0712).

JO/as

Attachments

cc: School District Finance Officers
School District Best and Brightest Coordinators