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**MEMORANDUM**

**TO:** School District Superintendents  
**FROM:** Hershel Lyons  
**DATE:** January 04, 2019

**Contact Information:**  
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[Assessment@fldoe.org](mailto:Assessment@fldoe.org)  
**DPS: 2019-03**

**SUBJECT: Application Posted for the Private School Opportunity to Administer Florida Statewide Assessments in 2019-20**

Beginning with the 2013-14 school year, any private school with at least one enrolled Florida Tax Credit (FTC) Scholarship student has been eligible to apply to the Florida Department of Education to administer Florida statewide assessments (e.g., FSA assessments, Florida End-of-Course [EOC] Assessments, Statewide Science Assessment) to all students at the private school, per section 1002.395, Florida Statutes (F.S.). Beginning with the 2015-16 school year, private schools with at least one enrolled Gardiner Scholarship student have been eligible to apply, per s. 1002.385, F.S., and beginning with the 2019-20 school year, private schools with at least one enrolled Hope Scholarship student will also be eligible to apply, per s. 1002.40, F.S. The purpose of this memorandum is to announce that the application for private schools to administer Florida statewide assessments in 2019-20 is now available. The application window for participation in the 2019-20 assessment administrations begins January 1, 2019. Completed applications must be notarized and submitted to the department no later than March 1, 2019. More details about this opportunity, including the application and a "Frequently Asked Questions for Districts" document, are provided at <http://www.fldoe.org/accountability/assessments/k-12-student-assessment/private-schools/>.

The Office of Independent Education and Parental Choice will inform private schools with eligible students of this opportunity. You are not responsible for contacting private schools, but we do ask for your cooperation with any private schools that contact the district to inquire about testing policies, requirements and training. If a private school in your district is approved to administer Florida statewide assessments in 2019-20, you will be notified by the department. The private school will be responsible for contacting your district assessment office to provide school assessment coordinator contact information and to get information about the required district training and any other details required by the district to include the private school in the state assessment program.

If you have any questions, please contact the Office of Assessment at [Assessment@fldoe.org](mailto:Assessment@fldoe.org) or 850-245-0513.

HL/vv

cc: School District Assessment Coordinators

HERSHEL LYONS  
CHANCELLOR OF PUBLIC SCHOOLS