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Members
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Michael Olenick
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MEMORANDUM

TO: School District Superintendents
State University System College of Education
Deans
Educator Preparation Institute Directors and
Coordinators
School District Staff Development Directors

Contact Information:

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DPS: 2018-94

FROM: Hershel Lyons

DATE: June 22, 2018

SUBJECT: 2018 Florida Teacher Certification Examinations Test Development

The purpose of this memorandum is to inform you of test development activities that will occur in 2018 for the Florida Teacher Certification Examinations (FTCE) and to ask for your support via the participation of your educators. The department has contracted with the Evaluation Systems group of Pearson (ES Pearson) to assist in the ongoing review and updating of the FTCE in order to maintain professional standards and ensure alignment with state-approved education standards.

Test development and activities will require the participation of many educators throughout Florida. We are seeking your assistance in identifying knowledgeable educators to serve as test development and standard-setting committee members for the subject areas listed on page two. The following recruitment materials describing the details of committee participation are available at <http://www.floridacertexam.nesinc.com>.

- FTCE Application Form
- FTCE Nomination Form

HERSHEL LYONS
CHANCELLOR OF PUBLIC SCHOOLS

Developmental work is continuing in 2018 for the following examinations.

- Guidance Counsellor PK–12
- School Psychologist PK–12
- Hearing Impaired K–12
- Visually Impaired K–12

Please distribute this memorandum to district-level human resource personnel, school principals, administrators, subject area coordinators, supervisors and university or college faculty who may be able to nominate exemplary educators to serve on FTCE test development committees.

Classroom teachers currently certified and teaching in these subject areas, district coordinators and university and college professors are all eligible to be nominated for committees. Meetings are generally held from one to three days in central Florida, and committee members are typically invited to one or two meetings throughout the year. Travel expenses are reimbursed, hotel accommodations are provided and committee members are eligible for either a substitute reimbursement or a stipend of \$250 per eight-hour day.

Thank you for permitting and encouraging your teachers, coordinators and faculty to participate in these important committees. The department has contracted with ES Pearson to manage committee recruitment. If you have any questions regarding FTCE committee participation, please contact Ahna Sadowski at Ahna.Sadowski@pearson.com or 866-613-3285 (toll free).

HL/ds

cc: Juan Copa
Paul Burns
Jacob Oliva
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Jane Fletcher
Kathy Hebda
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