

FLORIDA DEPARTMENT OF EDUCATION



CHARLIE CRIST
Commissioner

LANNY LARSON
DIRECTOR
DIVISION OF WORKFORCE DEVELOPMENT

Contact Person	
Name:	Jane Silveria
Phone:	850/487-1603 Suncom: 277-1603
DWD	

MEMORANDUM

TO: Community College Occupational Deans
Local Vocational Directors
Technical Center Directors

FROM: Lanny Larson

DATE: January 3, 2003

SUBJECT: Technical Assistance Paper on Basic Skills Requirements

Attached is a Technical Assistance Paper addressing the implementation of Section 1004.91, Florida Statutes, Basic Skills Requirements for Technical Certificate Programs. The statute will go into effect January 7, 2003.

In addition to the Technical Assistance Paper, you will find a list of the recognized state, national and industry licensure exams. Please review the list and submit any additional suggestions or changes to Jane Silveria at <Jane.Silveria@FLDOE.ORG>. We hope that the Technical Assistance Paper will assist you in the smooth implementation of the new basic skills requirements.

Should you need any additional information or assistance, please contact Jane Silveria at the e-mail address above.

LL/NCf

Attachment

cc: Community College Presidents
District School Superintendents

Technical Assistance Paper
Implementation of Section, 1004.91, Florida Statutes
Basic Skills Requirements for Technical Certificate Programs

Section 1004.91, Florida Statutes, changed the Basic Skills Requirements for Technical Certificate programs. The following is effective January 7, 2003.

1. The testing requirement was reinstated to apply to programs that are **450 hours or more**.
2. Exemptions now include:
 - a. Students who have received an Associate in Applied Science degree or higher.
 - b. Students who have completed or are exempt from CLAST.
 - c. Students who are exempt from the college entry-level examination.
3. Students enrolled in programs of 450 hours or more that require a state, national or industry licensure exam for employment must be tested initially. If upon program completion, the student documents passage of the licensure exam, the basic skills exit requirement is waived. A list of licensures exams applicable to this legislation is attached to this memo. Documentation of successful passage of the required state, national or industry exam is the responsibility of the school district or community college. While statewide documentation of successful completion of state examinations is a goal, at this point that option is not available. The DOE will continue to work on identifying ways to document student successes in this area.

Implementation

Students who enroll in a program offered for technical credit of 450 hours or more shall complete the entry-level examination within the first six (6) weeks of admission into the program as per State Board Rule 6A-10.040, FAC.

1. Students enrolled in and completing a program of 180 hours or more prior to January 7, 2003, should have followed the requirements that were in effect when they enrolled in the program.
2. Students enrolled in a program of 180 hours or more but less than 450 hours that are still enrolled after January 7, 2003, should have been initially tested for basic skills prior to January 7, 2003. However, the student will not need to successfully pass the Basic Skills Requirements to receive a certificate of program completion.
3. Students enrolling in programs of less than 450 hours after January 7, 2003, will be exempt from basic skills requirements.
4. Students enrolling in programs of 450 hours or more after January 7, 2003 must complete the Basic Skills Requirements or be exempt.
5. ATDs offered for technical credit at technical centers or community colleges follow the same rule as technical certificate (PSAV) programs. If the program is less than 450 hours, the students are exempt.
6. ATDs offered for college credit at community colleges follow the rules for the college entry-level examination.

State, National and Industry Licensure Exams as of 12/17/02

CIP	Program Name	Program Number	Name of License/Certification	Certifying Agency
0317020902	Basic X-Ray Machine Operator	H170209	Basic X-Ray Machine Operator	Bureau of Radiation Control: Department of Health
0312040500	Massage Therapy	H120405	Licensed Massage Therapist	Board of Massage Therapy: Department of Health
0317030502	Medical Clinical Laboratory Technician -ATD	H170308	Medical Laboratory Technician	Board of Clinical Laboratory Personnel: Department of Health
0317030501	Medical Laboratory Technology	H170307	Medical Laboratory Technician	Board of Clinical Laboratory Personnel: Department of Health
0317060500	Practical Nursing	H170605 8418300	Licensed Practical Nurse	Board of Nursing
0649010500	Air Traffic Control	I490105	Air Traffic Controller	Federal Aviation Administration
0647060800	Aircraft Power Plant Mechanics	I470612	Airframe Mechanic/Power Plant Mechanic/Airframe and Power Plant Mechanic	Federal Aviation Administration
0612040200	Barbering	I120402 8757100	Barber/Restricted Barber	Board of Barbering Licensure
0649030300	Commercial Fishing	I490303 8751200	Fishing Vessel Captain	U. S. Coast Guard
0612040303	Cosmetology	I120404 8757200	Cosmetologist	Board of Cosmetology
0743019901	Combination Law Enforcement/Correctional Officer	P430191	Law Enforcement Officer/Correctional Officer	Florida Department of Law Enforcement
0743010200	Correctional Officer	P430102	Correctional Officer	Florida Department of Law Enforcement
0743020300	Fire Fighter II	P430205 8918100	Fire Fighter II	Department of Insurance
0743020306	Fire Officer I	P430206	Fire Officer I	Department of Insurance
0743010700	Law Enforcement Officer	P430105	Law Enforcement Officer	Florida Department of Law Enforcement