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**MEMORANDUM**

**TO:** School District Superintendents

**FROM:** Hershel Lyons

**DATE:** August 11, 2017

**SUBJECT: Specific Appropriations 7 and 91 – Library Media Allocation**

Specific Appropriations 7 and 91 of the 2017-2018 General Appropriations Act designated \$12,184,490 of instructional materials funds for library media materials. Each district's per pupil allocation is listed on the attached copy of the instructional materials funding table.

The library media categorical funds are intended for a specific purpose—the purchase of library media resources to be checked out through the school library by students and teachers. Specifically, library media materials include those items normally purchased under Function 6200 (Instructional Media Resources). These items include library books, reference materials, audiovisual and electronic media, and periodical and/or information database subscriptions. Equipment purchases and supplies are not eligible expenditures from these funds (section 1006.40(4), Florida Statutes).

Additionally, materials acquired with these funds must be cataloged and inventoried as part of the library media collection. Any funds not expended at the end of the year may be carried forward to be used for the same purpose in the subsequent fiscal year.

If you have additional questions, please contact Cathy Seeds, director of library media and instructional materials, at 850-245-0903 or via email at [Cathy.Seeds@fldoe.org](mailto:Cathy.Seeds@fldoe.org).

HL/cs

Attachment

cc: Library Media Supervisors

**Contact Information:**

Cathy Seeds

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**DPS: 2017-104**