

TO BE COMPLETED AT THE SCHOOL-LEVEL

DISTRICT _____

SCHOOL _____

SCHOOLWIDE DETERMINATION OF COMPLIANCE FORM

The school complies with all criteria statements and appropriate documents are on file. This determination of compliance was based on a review of the Federal laws and regulations contained in Public Laws 107-110; 34 Code of Federal Regulations (CFR); Education Department General Administrative Regulations (EDGAR); United States Department of Education Title I Policy Manual (PM); United States Department of Education Migrant Education Program Policy Manual (MPM); Florida Statutes; Division of Public Schools (DPS) Memoranda; and Project Application and Amendment Procedures for Federal and State Grant Programs Administered by Division of Public Schools.

Principal's Signature

Title I Director/Coordinator's Signature

Date

Date

IX. FISCAL REQUIREMENTS

In order to upgrade the entire educational program in a school, a district may select that school for a schoolwide program. Public Law 107-110, Sections 1114, 1119, 1120A; 34 CFR 200.8, 200.41; USDE Title I Policy Manual (PM); USDE Migrant Education Program Policy Manual (MPM)

(Check applicable evidence sources.)

1. The school meets the following criteria:

- Serves an eligible school attendance area in which not less than 40% of the children are from low-income families; or
- Not less than 40% of the children enrolled in the school are from such families. Section 1114(a)

Evidence Sources:

Verified:

- | | |
|--|------------------------------|
| <input type="checkbox"/> FTE report | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Free and reduced lunch applications | <input type="checkbox"/> No |
| <input type="checkbox"/> Enrollment data | |
| <input type="checkbox"/> Free and reduced lunch list | |
| <input type="checkbox"/> Other (specify) _____ | |

2. When a school uses Migrant funds in a schoolwide program, the school, in consultation with parents of migratory children or organizations representing those parents, or both, shall document that the identified special needs of migratory children were met. Section 1306(b)(1)(4)

Evidence Sources:

Verified:

- | | |
|---|------------------------------|
| <input type="checkbox"/> Minutes of meetings | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Description of services | <input type="checkbox"/> No |
| <input type="checkbox"/> Certification of eligibility | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Needs assessment data | |
| <input type="checkbox"/> Lesson plans | |
| <input type="checkbox"/> Other (specify) _____ | |

3. The school has received high quality technical assistance and support from the district and its school support team or other technical assistance providers. Section 1114(b)(2)(A)

Evidence Sources:

Verified:

- | | |
|--|------------------------------|
| <input type="checkbox"/> Documentation of technical assistance from technical assistance centers | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Inservice workshops | <input type="checkbox"/> No |
| <input type="checkbox"/> Professional development records | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Other (specify) _____ | |

FISCAL REQUIREMENTS

- 4. The school has used funds to supplement, and to the extent practical, increase the level of funds that would, in the absence of Title I funds, be made available from non-federal sources including funds for children with disabilities and limited English proficiency.

Section 1114(a)(2)(B)

Evidence Sources:

Verified:

Personnel assignments

Yes

Expenditure reports

No

Instructional schedules

Other (specify) _____

- 5. The principal has deployed state and local resources to Title I children in a manner that is at least equal to non-Title I children in the same grade levels where the Title I program is implemented. The allocations are consistent with the district's written allocation procedures and the district's written procedures for school-based management.

Section 1120A(b)(1)

Evidence Sources:

Verified:

District's written allocation procedures

Yes

Personnel action forms

No

School state and local expenditure report

Other (specify) _____

- 6. The principal has requested, received and deployed additional staff consistent with the district allocation procedure. Section 1114(a)(2)(B)

Evidence Sources:

Verified:

Personnel allocations

Yes

Personnel action forms

No

Other (specify) _____

- 7. This school shall devote sufficient resources to carry out professional development activities or entered into a consortium with another school to carry out such activities.

Section 1114(a)(4)

Evidence Sources:

Verified:

Professional development activities

Yes

Correspondence

No

Other (specify) _____

FISCAL REQUIREMENTS

8. This schoolwide program shall include the following components:
- Comprehensive needs assessment based on State academic content and student academic achievement standards.
 - Schoolwide reform strategies that:
 - Provide opportunities for all children to meet the State's proficient and advanced standards.
 - Are based on effective means of improving achievement.
 - Use effective methods and instructional strategies that are based on scientifically-based research that:
 - Increase the amount and quality of learning time and provide an enriched and accelerated curriculum.
 - Strengthen the core academic program in the school.
 - Include strategies for meeting the educational needs of underserved populations.
 - Address the needs of all children, but particularly members of target populations, of any program which may include:
 - Counseling, pupil services, and mentoring.
 - College and career awareness and preparation.
 - The integration of vocational and technical education programs.
 - Address how the school will determine if such needs have been met.
 - Indicate consistency with State and local improvement plans.
 - Instruction by highly qualified teachers.
 - Strategies to increase parental involvement.
 - Professional development for teachers, principals, paraprofessionals, and where appropriate, others
 - Plans for assisting transition of preschool children
 - Measures to include teachers in decisions regarding the use of academic assessments
 - Activities to ensure that students having difficulty mastering standards shall be provided with effective assistance, which shall include:
 - Ensuring that students' difficulties are identified on a timely basis with sufficient information.
 - Coordination and integration of Federal, State, and local services and programs.

Section 1114(b)(1)

Evidence Sources:

Verified:

- | | | |
|---|--|------------------------------|
| <input type="checkbox"/> Schoolwide plan | <input type="checkbox"/> School improvement plan | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Needs assessment documentation | <input type="checkbox"/> Joint decision making records | <input type="checkbox"/> No |
| <input type="checkbox"/> Coordination activities | <input type="checkbox"/> Test scores | |
| <input type="checkbox"/> Class schedules | <input type="checkbox"/> Professional development activities | |
| <input type="checkbox"/> Target student lists | <input type="checkbox"/> Transition plan | |
| <input type="checkbox"/> Gender equity practices | <input type="checkbox"/> Parental involvement activities | |
| <input type="checkbox"/> Other (specify) _____ | | |

FISCAL REQUIREMENTS

9. This school has developed or amended a comprehensive schoolwide plan in consultation with the district, its school support team, or other technical assistance providers which includes the following:
- Description of how the school will use Title I and other resources.
 - Description of how the school will implement the components of schoolwide program.
 - Listing of state, district and appropriate federal programs.
 - Description of individual student academic assessment and interpretation of results to parents of participants.

 - The comprehensive plan shall be:
 - Developed during a 1-year period, unless the district determined that less time was needed; or the school is operating a schoolwide program based on the previous law in which case the school may continue to operate such program, but shall develop amendments to its existing plan during the first year of assistance.
 - Developed with the involvement of the community, school personnel, and parents.
 - In effect for the duration of the school's participation and reviewed and revised, as necessary.
 - Available to the district, parents, public, and translated, when appropriate.
 - Developed in coordination with the following programs:
 - Carl D. Perkins Vocational and Technical Education Act of 1998.
 - Reading First, Early Reading First, and/or Even Start. Section 1114(b)(2)

Evidence Sources:

Verified:

- Schoolwide plan
- Coordination records
- School improvement plan
- Documentation of technical assistance with technical assistance centers
- Interpretation of assessment results
- Parent/community involvement
- Other (specify) _____

- Yes
- No

X. PROPERTY

This school has implemented property management practices in accordance with the applicable Florida Statutes, Chapter 274; Public Law 107-110; 34 CFR Part 80.31, 80.32, 80.33; USDE Title I Policy Manuals (PM); USDE Migrant Education Program Policy Manual (MPM); Rules of the Auditor General 10.400

(Check ✓ applicable evidence sources.)

- 1. There is a property record at this school which includes the following:

Check applicable requirement(s):

- Identification number
- Location
- Source or percentage of federal funds used in purchase

Chapter 274, Florida Statutes; Rules of the Auditor General 10.400; 34 CFR 80.32(d)(1)

Evidence Sources:

Verified:

- Property inventory records with dates Yes
- Property control records No
- Other (specify) _____

- 2. A control system is in effect to ensure adequate safeguards to prevent loss, damage, or theft of equipment. Loss, damage or theft of all Title I equipment has been investigated and fully documented. 34 CFR 80.32(d)(3)

Evidence Sources:

Verified:

- Police/security reports Yes
- Damage and loss reports No
- Other (specify) _____

- 3. Maintenance procedures have been implemented to keep property in good condition at this school. 34 CFR 80.32(d)(4)

Evidence Sources:

Verified:

- Maintenance procedures Yes
- Maintenance reports No
- Other (specify) _____

XI. NEEDS ASSESSMENT, SCHOOL IMPROVEMENT AND PARENTAL CHOICE

The program is based on an annual assessment of educational needs which identifies children failing or most at risk of failing to meet the State's student academic achievement standards. Public Law 107-110, Section 1116; USDE Title I Policy Manual (PM); USDE Migrant Education Program Policy Manual (MPM)

(Check ✓ applicable evidence sources.)

- 1. Each school in consultation with parents, district and school support team shall:
 - Develop or revise its school improvement plan in ways that have the greatest likelihood of improving the academic achievement of participating students.
 - Submit the plan or revised plan to the district for approval.
 - Review appropriate school-level data including assessment data, on which such identification is based.
 - Implement the plan or revised plan during the first year immediately following such identification. Section 1116(b)(3)

Evidence Sources:

Verified:

- School improvement plan or revised plan Yes
- Documentation of parent meetings
- Documentation of timeline
- Other (specify) _____

No

- 2. Each school identified for school improvement has included professional development activities in its plan and has demonstrated compliance by:
 - Devoting to such activities an amount equivalent to at least 10% of the Title I funds received annually.
 - Incorporating strategies based on scientifically-based research.
 - Adopting policies and practices concerning the school's core academic subjects.
 - Specifying how school improvement funds will be used to remove the school from school improvement status.
 - Establishing specific annual measurable objectives.
 - Describing how the school will provide written notice about the school identified for school improvement in a language parents can understand.
 - Specifying the responsibilities of the school, district, state, including the technical assistance to be provided by the district.
 - Including strategies to promote effective parental involvement.

NEEDS ASSESSMENT, SCHOOL IMPROVEMENT AND PARENTAL CHOICE

Incorporating activities before school, after school, during summer, and during regular school year.

Incorporating a teacher mentoring program.
Section 1116(b)(3)

Evidence Sources:

- List of activities
- Staff surveys
- School improvement plan
- Financial records
- Other (specify) _____

Verified:

- Yes
- No



XII. PARENTAL INVOLVEMENT

This school involves parents in the implementation of Title I programs. Public Law 107-110, Section 1118; USDE Title I Policy Manual (PM); USDE Migrant Education Program Policy Manual (MPM)

(Check applicable evidence sources.)

- 1. Each school shall jointly develop with parents a written parent involvement policy and distribute it to parents of participating children. The policy has been updated periodically.
Section 1118(b)(1)

Evidence Sources:

Verified:

- Title I policy
- Listing of parents involved
- Follow-up of parent recommendations
- Documentation of meetings
- Survey results
- Other (specify) _____

- Yes
- No

- 2. Each school shall:
 - Convene an annual meeting to inform parents of their school's participation and their rights to be involved.
 - Offer a flexible number of meetings and times of meetings.
 - Provide transportation, child care, or home visits related to parent involvement.
 - Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including joint development of schoolwide program plan. Section 1118(c)(1)(2)(3)

Evidence Sources:

Verified:

- Documentation of meetings
- Newsletter articles
- Log of home visits
- List of participants
- Transportation logs
- Other (specify) _____

- Yes
- No

PARENTAL INVOLVEMENT

3. Each school shall provide parents of participating children:
- Timely information about programs.
 - Description and explanation of curriculum in use at the school, the forms of academic assessment used to measure student progress and proficiency levels students are expected to meet.
 - Opportunities for regular meetings to share experiences and provide suggestions.
 - Timely responses to parents' suggestions.
- Section 1118(c)(4)

Evidence Sources:

Verified:

- Calendar of events
- Student test data
- Description and explanation of programs and assessment instruments
- Documentation of meetings
- School performance profiles
- Other (specify) _____

- Yes
- No

4. Each school implementing schoolwide programs shall submit unsatisfactory comments on the parental involvement plan to the district. Section 1118(c)(5)

Evidence Sources:

Verified:

- Documentation of meetings
- Unsatisfactory parental comments
- Survey results
- Other (specify) _____

- Yes
- No

PARENTAL INVOLVEMENT

5. Each school shall jointly develop with parents of Title I children, a school-parent compact that outlines how parents, the entire school staff, and students share the responsibility for improved student academic achievement and the means by which school and parents will build and develop a partnership to help children achieve. Such compact shall:
- Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the state's student academic achievement standards and the ways parents will be responsible for supporting their children's learning (monitoring attendance, homework completion, and television watching) and volunteering in their children's classrooms.
 - Address the importance of communication between teachers and parents on an ongoing basis at a minimum through:
 - Annual parent-teacher conferences in elementary school, during which the compact shall be discussed relating to the child's achievement.
 - Frequent reports to parents on their children's progress.
 - Reasonable access to staff, opportunities to volunteer, participate in their child's class and observe in the classroom.

Section 1118(d)

Evidence Sources:

- School/parent compact
- Documentation of parent workshops
- Volunteer logs
- Documentation of parent/teacher conferences
- Survey results
- Student progress reports
- Other (specify) _____

Verified:

- Yes
- No

PARENTAL INVOLVEMENT

6. Each school shall ensure effective involvement of parents and support a partnership among the school, parents and the community to improve student academic achievement by:
- Providing assistance to parents in such areas as understanding the State's academic content and student academic achievement standards.
 - Providing assistance in how to monitor their children's progress and work with educators to improve achievement of their children.
 - Providing materials and training, including coordinating necessary literacy training and using technology.
 - Training parents to work with their children to improve achievement.
 - Educating teachers, principals, and other staff in the value and contributions parents can provide as equal partners and build ties between parents and school.
 - Coordinating and integrating parent involvement programs with such programs as Head Start, Even Start, Reading First, Early Reading First, Home Instruction Programs for Preschool Youngsters, Parents as Teachers and other preschool programs.
 - Conducting other activities, as appropriate and feasible, such as parent resource centers and provide opportunities for parents to learn about child development and rearing.
 - Ensuring to the extent possible, that information is sent home in the language used in the home.
 - Providing for other reasonable support for parental involvement activities as requested by parents.

Section 1118(e)

Evidence Sources:

Verified:

- Documentation of meetings
- Documentation of parent workshops
- Documentation of school/business coordination records
- Staff development records
- List of participants
- School/home documents
- Other (specify) _____

- Yes
- No

7. Each school shall provide full opportunities for the participation of parents with limited English proficiency or disabilities, including providing information and school reports in a language and form such parents understand. Section 1118(f)

Evidence Sources:

Verified:

- Documentation of meetings
- List of parent participants
- Correspondence
- Multi-language materials
- Other (specify) _____

- Yes
- No

XIII. PROFESSIONAL DEVELOPMENT

This school devotes sufficient resources or has entered into a consortium with another school, to carry out effectively the professional development activities described in subsection (b)(1)(D) in accordance with Public Law 107-110, Sections 1114 and 1119.

(Check ✓ applicable evidence sources.)

- 1. This school shall devote sufficient resources to effectively carry out the activities required under section 1119 or collaborate with a consortium or other school to carry out such activities. Public Law 107-110, Section 1114(a)(4)

Evidence Sources:

Verified:

- Documentation of resources provided Yes
- List of teachers and paraprofessionals who have not met "highly qualified" No
- Documentation of collaboration with other agencies/schools
- Other (specify) _____

- 2. If this school is identified for school improvement, the school shall spend not less than 10% of its Title I funds to provide professional development activities to teachers and principal. Public Law 107-110, Section 1116(b)(3)(A)

Evidence Sources:

Verified:

- Allocation records for school improvement Yes
- Records of expenditures for school improvement No
- Other (specify) _____ N/A

- 3. This school provides high quality and on-going professional development for teachers, principals, and paraprofessionals, and if appropriate, pupil services personnel, parents, and other staff. Public Law 107-110, Section 1114(b)(D)

Evidence Sources:

Verified:

- Documentation of professional development activities Yes
- Documentation of ongoing professional development No
- List of training/workshop participants
- Other (specify) _____

* Read notes at bottom and instructions on back before beginning to complete this form.

Florida Department of Education ~ Division of Public Schools ~ Bureau of Equity, Safety and School Support
SUPPLEMENT, NOT SUPPLANT (Form D) SCHOOL-LEVEL (Complete for all Targeted Assistance Title I schools.)

1. District _____ School _____ Monitor _____ Date of Visit _____		2. District Staffing Ration (according to Board Policy) K _____ 1 - 3 _____ 4 - 6 _____ 7 - 9 _____ 10 - 12 _____ Comments: _____				6. Other Requested Information _____ (First date of preplanning for this school year.) Mark applicable items: <input type="checkbox"/> a. Teaching units were added since the first day of preplanning this school year Title I funded: List individually below: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Name</th> <th style="width: 33%;">Grade</th> <th style="width: 33%;">Date of Employment</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table> District funded: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Name</th> <th style="width: 33%;">Grade</th> <th style="width: 33%;">Date of Employment</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table> <input type="checkbox"/> b. All district funded teaching units were in placed on the first day of preplanning this school year <input type="checkbox"/> c. All Title I funded teaching units were in place on the first day of preplanning this school year <input type="checkbox"/> d. If this school employed instructional aides in lieu of teachers, please list them here. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Name</th> <th style="width: 33%;">Grade</th> <th style="width: 33%;">Working Hrs</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table> <input type="checkbox"/> e. If this school employed instructional aides in lieu of teachers, please list them here. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Name</th> <th style="width: 33%;">Position</th> <th style="width: 33%;">Grades Served</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		Name	Grade	Date of Employment										Name	Grade	Date of Employment										Name	Grade	Working Hrs										Name	Position	Grades Served									
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Notes: Exclude full-time ESE students. Exclude Special Area Teachers. Place students in classes made up of combination grades on vertical consecutive lines and enclose in brackets [].

Please complete this form to determine whether the district has met the Supplement, Not Supplant requirements at each Title I school. The assigned number of LEA (district) funded personnel should be consistent with the district's teacher/pupil staffing ratio at each grade level, before implementing the Title I project. 34 CFR 200.63

- 1) Give the name of the district and school. Fill in your name and the date of visit.
- 2) Indicate the district's teacher/pupil staffing ratio by grade spans. If different from the spans indicated, provide "Comments."
- 3) By grade level, give the total enrollment, as of this date. Exclude full-time ESE students.
- 4) By grade level, give the total number of LEA (district) funded teachers assigned to each grade. Exclude special area teachers, unless they were funded through the basic staffing allocation formula.
- 5) By grade level, give the total number of children assigned to each class section. List horizontally. Exclude full-time ESE students.

Combination Grades

List on vertical consecutive lines and enclose in brackets.

Example grade 2 [10]
 grade 3 [13]

- 6) Fill in the first date of preplanning for this school year.
 - a) Box "a": Mark box "a" if some district paid and/or Title I teaching units were added after the first day of preplanning during the current school year. List these individuals by name, grade and date of employment in the spaces provided.
 - b) Box "b": Mark box "b" if all district paid teachers were employed on the first day of preplanning for the current school year.