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MEMORANDUM

TO: School District Superintendents

FROM: Pam Stewart

DATE: May 23, 2014

SUBJECT: **2013-14 Mathematics 6-12 Instructional Materials Adoption Request for Reviewers**

In accordance with section 1006.29, Florida Statutes, the Florida Department of Education called for state and national expert reviewers to conduct the 2013-14 English language arts (ELA) and mathematics review for materials bid in grades 6-12.

The review for ELA is almost complete; however, the department is still in need of mathematics reviewers for materials bid for middle school courses.

In order that the review can be finished as expeditiously as possible, the department is requesting that each district nominate one content expert in middle grades mathematics to review one or two bid samples.

Each nominee will be required to provide a signed affidavit, a copy of which may be found at: http://www.fldoe.org/bii/instruct_mat/pdf/StateInstructionalReviewerAffidavit.pdf. All nominated individuals should contact the instructional materials department at imstaff@fldoe.org so they can receive training and be allocated a bid sample or samples.

PS/kf