

FLORIDA DEPARTMENT OF EDUCATION



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MEMORANDUM

TO: School District Superintendents

FROM: Pam Stewart

DATE: November 8, 2013

SUBJECT: **2013-2014 No Child Left Behind (NCLB) Monitoring Cycle**

Contact Information

Felicia A. Williams

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850-245-0657

DPS: 2013-138

Education Department General Administrative Regulations at 34 C.F.R. 80.40(a) requires the Florida Department of Education (FDOE) to monitor sub-grant activities, “to assure compliance with applicable Federal requirements and that performance goals are being achieved.” Section 1008.32, Florida Statutes, addresses the responsibility of the State Board of Education for oversight and enforcement relative to compliance.

The FDOE will monitor local educational agencies (LEAs) receiving entitlement and discretionary funds in 2013-2014 for the NCLB programs listed below in one or a combination of the following ways: desktop, onsite, enhanced self-monitoring or self-monitoring. Definitions and requirements for each of the monitoring methods are available in Appendix A of the Monitoring Frequently Asked Questions.

1. Title I, Part A: Improving the Academic Achievement of the Disadvantaged
2. Title I, Part C: Education of Migratory Children
3. Title I, Part D, Subpart I: State Programs for Neglected and Delinquent
4. Title I, Part D, Subpart II: Local Programs for Neglected and Delinquent
5. Title II, Part A: Teacher and Principal Training and Recruiting
6. Title III, Part A: Language Instruction for Limited English Proficient and Immigrant Students
7. Title VI, Part B: Rural and Low Income School Program
8. Title X, Part C: Education for Homeless Children and Youth (*for all funded and non-funded LEAs*)
9. Title I, 1003(G): School Improvement (*manual submission required via SIG@fldoe.org*)

Please assign an LEA liaison; this person will share information with other appropriate LEA staff involved with monitoring and coordinate efforts with them to participate in the mandatory NCLB

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Monitoring webinar on Thursday, November 14, 2013 from 10:00 AM to 12:00 PM EST. Please provide contact information (name, title, phone number and email address) to ofp@fldoe.org as soon as possible.

Some programs require LEAs receiving federal funds to provide documentation to support compliance regardless of the monitoring method. LEAs receiving funds must provide documentation for the program and compliance items listed below.

- Title I, Part A – AIA-4, DIA-1, DIA-3, DIA-5, HIA-1, and KIA-3
- Title I, Part C – IIC-1(Self-monitoring)
 - The **enhanced requirements** (evidence to be provided) for districts identified as Self-Enhanced will include:
 - an LEA database report of all identified migrant children (compliance item BIC-1);
 - evidence of LEA transmitting migrant student records to Migrant Student Information Exchange (compliance item BIC-2); and
 - a log that:
 - lists all of the children identified as Priority for Services (PFS) in the current fiscal year, which includes PFS criteria and indicators as to how student qualifies as PFS; and
 - includes the types of services provided and/or facilitated to meet the academic needs of students (compliance item BIC-3).
- Title VI, Part B – AVIB-1 and BVIB-1

The process for the 2013-2014 monitoring season will be detailed in the webinar. Please refer questions to Felicia A. Williams via email at ofp@fldoe.org or by telephone at 850-245-0657.

PS/faw

Attachments: 2013-2014 NCLB Monitoring Designations
2013-2014 Frequently Asked Questions