

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

**TO:** School District Superintendents  
School District Race to the Top Contacts

**FROM:** Pam Stewart

**DATE:** November 8, 2013

**SUBJECT: District-level Administrator Evaluation Systems**

Race to the Top (RTTT) participating districts are developing district-level administrator evaluation systems as described in section (D)(2)(ii) of the Phase II Memorandum of Understanding (MOU). These must be submitted to the Florida Department of Education by March 31, 2014.

The department, in conjunction with the contractor, The Leadership and Learning Center, a division of Houghton Mifflin Harcourt, will provide optional regional technical assistance workshops on the development and implementation of district-level administrator evaluation systems. The tentative schedule is attached.

Registration is now open. Additional details regarding this technical assistance are available via the registration site: <http://www.leadandlearn.com/florida-district-level-administrator-regional-technical-assistance>.

Please do not hesitate to contact Molly Reynolds at [Molly.Reynolds@hnhco.com](mailto:Molly.Reynolds@hnhco.com) or Crystal Spikes at [Crystal.Spikes@fldoe.org](mailto:Crystal.Spikes@fldoe.org), should you have any questions or need additional information.

PS/cs

Attachment