

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

**TO:** School District Superintendents  
School District Race to the Top Contacts  
School District Exceptional Student Education Directors

**FROM:** Pam Stewart

**DATE:** November 8, 2013

**SUBJECT: Evaluation System for Specialized Exceptional Student Education Personnel**

Support for the development of district performance evaluation systems for instructional personnel has been expanded to address the evaluation of specialized exceptional student education personnel. The *Evaluation Model for Specialized Exceptional Student Education Personnel* is a state model evaluation developed specifically for non-classroom exceptional education personnel (i.e., behavior specialists, occupational and physical therapists, speech language pathologists and staffing specialists) that aligns with current best practices and professional standards. The model meets the intent of the *Student Success Act* (Senate Bill 736, 2011), and reflects the functions, practices and responsibilities that positively impact student achievement and behavior. The Bureau of Exceptional Education and Student Services developed this evaluation framework in collaboration with a representative group of practitioners, special education supervisors and university faculty from Florida. Since this model is not required, each district may choose whether to adopt or adapt, or use *Florida's Evaluation Model and Guide for Specialized Exceptional Student Education Personnel* as a guide in enhancing its own performance evaluation system for non-classroom exceptional student education personnel.

The evaluation model is posted on <http://www.fldoe.org/profdev/pa.asp> under Florida State Models of Evaluation Systems (or at <http://www.fldoe.org/profdev/fsmes.asp>). If you have any questions about the submission of the non-classroom instructional personnel evaluation system, please do not hesitate to contact staff within the Bureau of Educator Recruitment, Development and Retention for assistance: [Eileen.McDaniel@fldoe.org](mailto:Eileen.McDaniel@fldoe.org) at 850-245-0562 or [John.Moore@fldoe.org](mailto:John.Moore@fldoe.org) at 850-245-0546.

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