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MEMORANDUM

TO: School District Superintendents

FROM: Pam Stewart

DATE: October 4, 2013

SUBJECT: District-level Administrator Evaluation Systems

Race to the Top (RTTT) participating districts are developing district-level administrator evaluation systems as described in section (D)(2)(ii) of the Phase II Memorandum of Understanding (MOU). These are to be submitted to the Florida Department of Education by March 31, 2014.

To provide support to interested and eligible RTTT districts, the department is pleased to announce that it has partnered with The Leadership and Learning Center, a division of Houghton Mifflin Harcourt, to provide **optional** technical assistance on the development and implementation of district-level administrator evaluation systems. The Leadership and Learning Center's cadre of skilled consultants will provide onsite support via technical assistance work sessions as well as distance support via webinars, telephone and email.

Onsite technical assistance will begin in November with regional one-day technical assistance workshops. An illustrative evaluation framework will be provided along with guiding questions and supporting research to assist district leaders in the process of evaluating their current models or developing a new district administrator evaluation model. These regional workshops will focus on:

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- contemporary research with an emphasis on cause and effect for district impacts on instructional improvement and student results;
- the actions of leaders at the district level and outcomes at the school site;
- practices that enable central office administrators to become effective supporters of school leaders and instructional improvement rather than compliance agents; and
- connections between existing evaluation and monitoring tools in districts, along with other district and state level priorities, including but not limited to Florida standards, professional development, multi-tiered system of supports (MTSS), common language, high effect size instructional strategies and deliberate practice.

Additional onsite and online follow-up supports will be provided to interested RTTT districts to assist them in finalizing and preparing to submit their evaluation plans to the department by March 31, 2014, as part of their RTTT deliverables.

Additional information will be forthcoming regarding the dates and locations for the regional technical assistance workshops. If you are interested in serving as a host facility, please do not hesitate to contact Molly Reynolds at Molly.Reynolds@hnhco.com.

PS/cs