

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

**TO:** School District Superintendents  
School District Assistant Superintendents  
School Principals

**FROM:** Pam Stewart

**DATE:** August 2, 2013

**SUBJECT:** Weekly Memo

### Contact Information

Donna Freaney  
850-245-0755  
[Donna.Freaney@fldoe.org](mailto:Donna.Freaney@fldoe.org)  
DPS: 2013-114

Please provide any updated contact information (e-mail, direct office number, cell number, etc.) for Superintendents to Donna Freaney at [Donna.Freaney@fldoe.org](mailto:Donna.Freaney@fldoe.org).

The following table contains Department of Education documents for the week of July 29 – August 2, 2013.

| Title, Link(s)  | Action Required and Due Date          |
|---|---------------------------------------|
| <b>Additional Requirements for District Policies Prohibiting Bullying and Harassment</b><br><a href="http://info.fldoe.org/docushare/dsweb/Get/Document-6782/dps-2013-99.pdf">http://info.fldoe.org/docushare/dsweb/Get/Document-6782/dps-2013-99.pdf</a> | Submit on or before January 31, 2014. |
| <b>Computer-Based Testing Certification Guidelines for 2013-2014</b><br><a href="http://info.fldoe.org/docushare/dsweb/Get/Document-6783/dps-2013-104.pdf">http://info.fldoe.org/docushare/dsweb/Get/Document-6783/dps-2013-104.pdf</a>                   |                                       |