

FLORIDA DEPARTMENT OF EDUCATION



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DPS: 2013-43

MEMORANDUM

TO: School District Superintendents

FROM: Tony Bennett

DATE: June 14, 2013

SUBJECT: Local Educational Agency Parental Involvement Policy

Section 1118 of the Elementary and Secondary Education Act (ESEA) requires that each local educational agency (LEA) and school receiving funds under Title I, Part A, develop and distribute to parents a written parent involvement policy (PIP). In order to assist LEAs in the development of high-quality PIPs, the Florida Department of Education (FDOE) developed the attached templates and an online system. The online system for LEA-level and school-level policies are located at <https://app1.fldoe.org/bsa/ParentInvolvementPlan>.

The LEA must plan and implement PIPs with meaningful consultation with parents of children participating in Title I, Part A programs. Section 1118(h) requires FDOE to review each LEA's PIP to determine if the policies and practices meet the requirements of ESEA. Department staff will use the attached LEA-level review rubrics to determine compliance. The LEA is responsible for reviewing and approving school-level PIPs using the online review tool, which is provided for informational purposes as an attachment. The online PIP system can be used by LEAs to review and communicate comments with schools regarding school-level PIPs.

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Once the LEA's PIP has been completed and approved by the superintendent, parents and school board, the LEA must submit the PIP Assurances and Adoption Pages to Tony Graham via email at Tony.Graham@fldoe.org or by U.S. Mail to 325 West Gaines Street, Suite 348, Tallahassee, FL 32399-0400. Our staff is available to provide assistance and guidance to LEAs in the development or revision of the LEA PIP. If you have questions or need additional information, please contact Tony Graham via email or at 850-245-9893, or Annette Jackson via email at Annette.Jackson@fldoe.org or by phone at 850-245-0690.

TB/sm

Attachments: 2013-2014 PIP Templates and Review Rubric

cc: District Title I Coordinators
Parental Involvement Contacts