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**DPS:** 03-046

### MEMORANDUM

**To:** District School Superintendents

**From:** Kathy Mizereck, Deputy Chancellor for Student Achievement and Articulation

**Date:** October 31, 2002

**Subject:** **DRIVER LICENSE/SCHOOL ATTENDANCE PROGRAM REPORTS FIRST QUARTER REPORT 2002-2003**

Enclosed you will find a copy of the report the Department of Highway Safety and Motor Vehicles (DHSMV) is required to send to each school district. This report now includes manual additions and deletions by department personnel. The names of students transmitted to the DHSMV will be mailed under separate cover to your district's Director of Student Services. Our staff reviewed the report and compiled the information into a State Summary that reflects transactions processed for school districts from July 1, 2002, through September 30, 2002 (*Attachment 1*).

**CHARLIE CRIST**  
COMMISSIONER  
FLORIDA DEPARTMENT  
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For the first quarter of school year 2002-2003, school districts reported:

- 1,042 students received Notices of Intent to Suspend Driving Privileges
- 3,278 Notices of Intent to Suspend Driving Privileges were deleted
- 3,902 Non-Licensed drivers received notices that they were not eligible to apply and receive driver's licenses
- 6,489 Non-Compliance Orders for Non-Licensed drivers were deleted
- 654 Suspension Orders issued
- 2,259 Suspension Orders were cleared or deleted
- 23 students who reinstated their driving privilege received 2<sup>nd</sup> suspension

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The Technical Assistance Paper on Implementation of Attendance Requirements for Minors to Maintain Their Driving Privilege, transmitted by DPS Memo 03-020, directs school districts to transmit student data to DHSMV at least once a week. Districts reporting students as soon as they withdraw from school or accumulate 15 unexcused absences in 90 calendar days are more successful at retrieving dropouts and improving student attendance. Implementation of these requirements can improve district dropout and attendance rates.

If you have questions regarding your data, please contact Donald Klein, DHSMV, at (850) 488-3288. If you have questions concerning the policies and procedures relating to the implementation of the driver license/school attendance program requirements, please refer to the Technical Assistance Paper on Implementation of Attendance Requirements for Minors to Maintain Their Driving Privilege or contact Rich Downs via email at [rdowns@tempest.coedu.usf.edu](mailto:rdowns@tempest.coedu.usf.edu) or by telephone at (850) 922-3732 or Suncom 292-3732.

KM/rdo

Enclosure

cc: District Student Services Directors  
School Social Work Supervisors  
Attendance Supervisors  
Guidance Supervisors  
Dropout Prevention Coordinators  
School District MIS Contacts  
Data Processing Directors  
Department of Highway Safety and Motor Vehicles