

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

GARY CHARTRAND, *Chair*

Members

ADA G. ARMAS, M.D.

SALLY BRADSHAW

JOHN A. COLON

BARBARA S. FEINGOLD

JOHN R. PADGET

KATHLEEN SHANAHAN

Dr. Tony Bennett
Commissioner of Education



MEMORANDUM

TO: Publishers of Instructional Materials

FROM: Dr. Tony Bennett

DATE: March 4, 2013

SUBJECT: **Announcement of the 2013-2014 Instructional Materials Adoption**

Contact Information

David Sikes

(850) 245-0808

David.Sikes@fldoe.org

DPS: 2013-16

The Florida Department of Education has announced its plans for the 2013-2014 instructional materials adoption and is calling for bids in 6-12 Mathematics and 6-12 English Language Arts.

Intents to bid must be submitted no later than 11:59 p.m. EST, Friday, March 22, 2013. Bids must be filed with the Instructional Materials Office of the Florida Department of Education no later than 5:00 p.m., Eastern Daylight Saving Time (EDT), Monday, May 6, 2013. Resulting contracts shall be for a five-year period effective April 1, 2014. The department reserves the right to reject any or all bids.

The bids submitted shall be for furnishing the designated materials in accordance with the requirements of the department. The bid shall state the lowest wholesale price at which the materials will be furnished, effective as of April 1, 2014.

The Florida adoption is limited to instructional materials that meet the definition of a “major tool” and the accompanying “ancillary materials” as follows:

Publishers of Instructional Materials

March 4, 2013

Page Two

- “Major Tool” refers to materials that provide instructional content and student learning activities for each of the Next Generation Sunshine State Standards (Common Core) that are in the course descriptions.
- “Ancillary Materials” are those items that are designed to work with the major tool and may be priced or free with order.

The department requires digital instructional materials bids for adoption to be interoperable on commonly available mobile and desktop digital devices, using industry standard protocols. The digital instructional materials must be accessible through the school districts’ Local Instructional Improvement System (LIIS) as required by section 1006.281, Florida Administrative Weekly (F.A.C.), Florida Statutes. The minimum standards for the LIIS are adopted by Rule 6A-7.0712, F.A.C., and are available on the Florida Department of Education’s website at <http://www.fldoe.org/arra/LIISMS.asp>.

A publisher or manufacturer providing instructional materials as a single bundle shall also make the materials available as separate and unbundled items, each priced individually, as required by section 1006.29 (2), Florida Statutes (F.S.). Publishers are encouraged to offer sections of state-adopted materials in digital or electronic versions at reduced rates to school districts and teachers.

Publishers must provide the department with access to sample copies of the major tool, which includes the Student Edition and the Teacher Edition, and any ancillary materials specified in this memorandum in an electronic or digital format. The materials that must be sampled as part of the 2013-2014 instructional materials adoption are as follows:

- **6-12 Mathematics Courses**
 - Major Tool – Student and Teacher Editions
- **6-12 Comprehensive Intervention Reading Programs**
 - Major Tool – Student and Teacher Editions
 - One below-level reader
 - One on-level reader
 - One above-level reader
- **6-12 English Language Arts Series and Other English Language Arts Courses**
 - Major Tool – Student and Teacher Editions

The Office of Instructional Materials will provide access to the samples for each state instructional materials reviewer, and subsequent district and public reviewers, via the department’s online evaluation system. Samples must be the final versions of all instructional materials included in the publishers’ bids.

TB/ds