

FLORIDA DEPARTMENT OF EDUCATION



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MEMORANDUM

TO: District School Superintendents
District School Assistant Superintendents
School Principals

FROM: Pam Stewart

DATE: February 8, 2013

SUBJECT: Weekly Memo

Contact Information

Donna Freaney
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DPS: 2013-19

Please provide any updated contact information (e-mail, direct office number, cell number, etc.) for Superintendents to Donna Freaney at Donna.Freaney@fldoe.org.

The following table contains Department of Education documents for the week of February 4-8, 2013.

Title, Link(s)	Action Required and Due Date
Spring 2013 Computer-Based Testing Certification Guidelines http://info.fldoe.org/docushare/dsweb/Get/Document-6629/dps-2013-10.pdf	Submit school certifications by March 22, 2013.
Save the Date - 2013 Common Core State Standards Summer Institutes http://info.fldoe.org/docushare/dsweb/Get/Document-6630/dps-2013-17.pdf	Submit Notification Verification Form by April 8, 2013.
Parental Notification of School Choice Options http://info.fldoe.org/docushare/dsweb/Get/Document-6624/2-08-2013.pdf (Memo)	

PAM STEWART
CHANCELLOR OF PUBLIC SCHOOLS

<http://info.fl DOE.org/docushare/dsweb/Get/Document-6625/2-08-2013vf.pdf> (Verification Form)

<http://info.fl DOE.org/docushare/dsweb/Get/Document-6626/2-08-2013e.pdf> (Letterhead, English)

<http://info.fl DOE.org/docushare/dsweb/Get/Document-6627/2-08-2013s.pdf> (Letterhead, Spanish)

<http://info.fl DOE.org/docushare/dsweb/Get/Document-6628/2-08-2013h.pdf> (Letterhead, Haitian Creole)