

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

**TO:** District School Superintendents  
District Race to the Top Contacts

**FROM:** Pam Stewart

**DATE:** January 18, 2013

**SUBJECT:** Invitation to Attend Community of Practice

### Contact Information:

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DPS: 2013-05

The Florida Department of Education is pleased to offer Race to the Top districts the opportunity to participate in a Community of Practice (CoP) on “Transitioning to the Common Core State Standards.” This event is being coordinated by the North East Florida Educational Consortium (NEFEC) and will occur on March 8, 2013, at the J.W. Marriott Orlando Grande Lakes, beginning at 9:00 a.m. and concluding by 4:00 p.m. The suggested audience may include district personnel responsible for curriculum development, instruction, assessment, and/or Race to the Top implementation.

The conference registration form and additional information are located at [www.nefec.org/event645](http://www.nefec.org/event645). We ask that you complete your **conference registration by February 8, 2013**. There is no registration fee and multiple representatives may attend. Funds have been allocated for two participants per Race to the Top district to be reimbursed for travel. Additional forms and instructions regarding reimbursement will be provided at the conference.

A block of rooms has been reserved at the J.W. Marriott, 4040 Central Florida Parkway, Orlando, for CoP participants at the reduced rate of \$139 a night. Participants are responsible for making their own hotel reservations either by calling the hotel directly at 1-407-206-2300 and asking for the special rate or by linking to the hotel reservation site from the online conference reservation form. Reservations must be made by **Friday, February 1, 2013**, to secure the discounted rate. Reservations made after the cut-off date are subject to availability.

PAM STEWART  
CHANCELLOR OF PUBLIC SCHOOLS

Invitation to Attend Community of Practice  
January 18, 2013  
Page Two

We look forward to seeing you on March 8, 2013, as we continue our efforts to best meet the needs of Florida's students and teachers.

If you have any questions, please contact either Ronda Bourn, Supervisor of Special Projects, North East Florida Educational Consortium, (386) 329-3800, or Ian C. Barker, Director, Educator Recruitment, Florida Department of Education, (850) 245-9622.

PS/icb