

## Talent Pool Recommendation Form

We invite you to recommend distinguished classroom teachers and/or principals who have demonstrated all of the following:

- Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school;
- Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession;
- Individuals whose contributions to education are largely unheralded yet worthy of the spotlight;
- Early- to mid-career educators who offer strong long-range potential for professional and policy leadership; and
- Engaging and inspiring presence that motivates and impacts students, colleagues and the community.

Please complete a separate form for each individual including a one-page letter explaining how this person meets the criteria outlined in this letter. Please include a **resume** for each recommendation.

Incomplete forms will be eliminated from this process.

**THIS IS A CONFIDENTIAL PROCESS.**

**INDIVIDUALS SHOULD NOT BE AWARE OF THIS RECOMMENDATION.**

Name of Recommended Educator: \_\_\_\_\_

Classroom Teacher \_\_\_\_\_ Principal \_\_\_\_\_ Other (specify) \_\_\_\_\_

For teachers, grade(s) **currently** teaching: \_\_\_\_\_ For principals, grade levels in building: \_\_\_\_\_

Reading/English/Language Arts \_\_\_\_\_ Science \_\_\_\_\_ Mathematics \_\_\_\_\_ Social Studies \_\_\_\_\_

Fine Arts \_\_\_\_\_ Foreign Language (specify): \_\_\_\_\_ Other (specify): \_\_\_\_\_

Total Years in Education: \_\_\_\_\_ If a principal, number of years as an administrator: \_\_\_\_\_

Will this person be at the same school site next year? \_\_\_\_\_

School District: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_  
Street City State Zip

School Phone : \_\_\_\_\_ Ext: \_\_\_\_\_ School Fax: \_\_\_\_\_

Educator's Supervisor: \_\_\_\_\_  
Name Title

Supervisor's Phone : \_\_\_\_\_ Ext: \_\_\_\_\_ Supervisor's Fax: \_\_\_\_\_

Supervisor's Email: \_\_\_\_\_

**RATE** educator from 1-10 (10 being highest) on the following four criteria and provide a paragraph to explain your rating. Be detailed and thorough, with examples whenever possible.

1. \_\_\_\_\_ Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school.

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2. \_\_\_\_\_ Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession. Include committees, mentoring, awards, publications, presentations.

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3. \_\_\_\_\_ Strong long-range potential for professional and policy leadership, i.e., predict the educator's potential to remain in education **for at least 25 more years** and demonstrate leadership in the profession.

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4. \_\_\_\_\_ Engaging and inspiring presence that motivates and impacts students, colleagues and the community. Do students perform at higher levels due to the educator, pursue certain careers, credit their success to the educator, etc.?

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Cite evidence of student achievement gains as a result of the educator's practices:

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Cite awards the educator has received:

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Other comments:

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Education

Schools Attended / Degrees / Graduation Years

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Indicate ethnicity of educator being recommended:

White  Black or African American  
 Asian  Native American Indian or Alaska Native  
 Hispanic or Latino  Native Hawaiian or Other Pacific Islander  
 Other (please specify): \_\_\_\_\_

Please list the names and phone numbers of three **professional** references other than you for the educator. We will call and interview them. They should know the educator currently and very well.

Name	Title	Phone (W)	Phone (H)	E-mail
_____ Name	_____ Title	_____ Phone (W)	_____ Phone (H)	_____ E-mail
_____ Name	_____ Title	_____ Phone (W)	_____ Phone (H)	_____ E-mail
_____ YOUR Name	_____ Title	_____ Phone (W)	_____ Phone (H)	_____ E-mail

Return completed letter(s) and form(s) to:  
Talent Pool Recommendation  
Florida Department of Education  
325 West Gaines Street, Room 124/126  
Tallahassee, Florida 32399-0400

by **Friday, May 13, 2011**