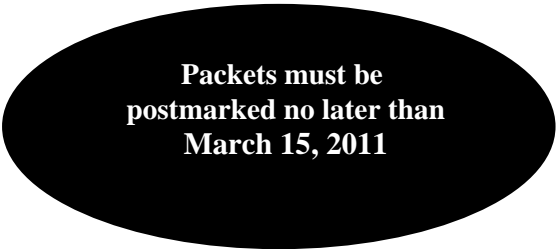


# 2011 Just Read, Florida! Reading Teacher of the Year Nomination Procedures

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The following requirements must be met in nominating a candidate for the 2011 Just Read, Florida! Reading Teacher of the Year for elementary, middle, and high schools:

- Prior to **March 15, 2011**, participating districts must select candidates who will represent the district as the Reading Teacher of the Year at the elementary, middle, and high school levels. Please submit one candidate per level. The method used to select the candidate may vary according to the district.
- Submit the completed nomination packets **with a cover letter** from the reading contact listed on the District K-12 Comprehensive Reading Plan verifying that the nominees have been selected as the District Reading Teachers of the Year.
- Include **three letters of recommendation per nominee of no more than one page in length**. These may be selected from colleagues, the teacher's principal, a parent, a present or former student, an administrator and/or a civic or community leader.
- **No more than three recommendation letters will be accepted per applicant.**
- Mail the original application packet **including materials requested** to the address provided below.
- **E-mail Sections I-II of the Just Read, Florida! Reading Teacher of the Year Application no later than March 15, 2011, to [Latasha.Alexander@fldoe.org](mailto:Latasha.Alexander@fldoe.org) under the subject line: Reading Teacher of the Year Award.**
- Just Read, Florida! staff will consider and review only the materials requested in the nomination packet, thus additional materials submitted with the application will not be considered.
- Regional and state winners will be awarded with certificates and plaques, respectively.



**Packets must be  
postmarked no later than  
March 15, 2011**

## **The nomination packet should be forwarded to:**

Latasha Alexander  
Just Read, Florida! Office  
Florida Department of Education  
325 W. Gaines St., Suite 501  
Tallahassee, FL 32399

Just Read, Florida! will choose five regional finalists for the elementary, middle, and high school levels.

If your District Reading Teachers of the Year are selected as regional finalists, the District Reading Contact and the regional finalists will be notified during May, 2011. **Just Read, Florida! office will not disclose the identities of the regional finalists prior to the dates that the announcements are made nor disclose the announcement dates. Just Read, Florida! will make the announcements to the media and publish the identities of the regional finalists on the Just Read, Florida! website at [www.justreadflorida.com](http://www.justreadflorida.com).**

Just Read, Florida! will select and interview two regional finalists for each level and will make the final decision for the Florida Elementary, Middle, and High School Reading Teachers of the Year.

# Eligibility

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**Each district may nominate only one reading teacher at the elementary school level, one reading teacher at the middle school level, and one reading teacher at the high school level. Only the District Reading Contact designated on the front page of the District K-12 Reading Plan may submit the nomination.** Nominations should be made without regard to race, age, sex, national origin, religion, or disability.

**The following full-time district educators are eligible for nomination:**

- Full time elementary classroom teachers responsible for reading instruction for students on a daily basis – Grades K-5
- Full time reading intervention teachers – Grades K-5
- Full time reading intervention teachers – Grades 6-12
- Full time reading teachers – Grades 6-12
- Content area reading intervention teachers – Grades 6-12

# Selection Criteria

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**Each district nominee will be evaluated based upon the following criteria:**

- Demonstrates a superior ability to foster excellence in education and contribute to the continuous improvement of student learning and the school environment
- Displays expertise in the area of reading and an ability to effectively use materials relating to reading instruction
- Utilizes original and/or innovative instructional materials and methods such as cooperative learning and interdisciplinary instruction, uses research based programs, develops new instructional materials and uses technology to facilitate reading instruction
- Maintains a record of superior teaching performance as evidenced by data driven student gains, annual performance assessments and/or recognition of work
- Actively participates in continued professional development as evidenced by participation in relevant training and/or advanced degrees
- Demonstrates leadership in educational activities at the school, district, and/or state and national level, such as active membership in a Reading Leadership Team, task force, or professional organization or through involvement as a grade level or department chair
- Displays exemplary interpersonal skills in communicating with students, parents and community members as well as in collaboration with other professionals
- Participates in peer coaching and mentoring activities
- Utilizes innovative research techniques, such as action research, to enhance the quality of education
- Engages parents/families in the learning process to enhance student literacy achievement
- Promotes literacy through the use of reading strategies in instruction and/or the implementation of projects intended to enhance student reading skills

- Demonstrates a strong commitment to creating a climate of caring and respect conducive to effective teaching and learning
- Evidence of dedication to his/her community through active participation in service-oriented projects, volunteer work, etc.

# Instructions for Completing Sections I and II of the 2011 Just Read, Florida! Reading Teachers of the Year Application:

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Respond to both of the following sections. **Responses must be typed, double-spaced, utilizing a font not smaller than 11 point.** Begin each section on a new page. At the top of the page, specify the section number, and title. (A sample header should read as follows: “**I. Educational History and Professional Development Activities.**”) If the section allows more than one page for the response, the subsequent pages need only be identified with the section number.

Limit your answers to the number of pages requested in each section. In fairness to all applicants, only the number of pages requested will be reviewed.

## ***I. Educational History and Professional Development Activities*** *(Limit response to two pages)*

***Provide a copy of your resume, to include the following information:***

1. Beginning with the most recent, list colleges and universities attended including postgraduate studies. Indicate degrees earned and dates of attendance.
2. Beginning with the most recent, list teaching employment history, indicating time period, grade level and subject area.
3. Beginning with the most recent, list professional association memberships including information regarding offices held and other relevant activities undertaken within the five (5) year period preceding the filing of this application.
4. Beginning with the most recent, list staff development leadership activities, training in instructional strategies and/or leadership activities in the training of current teachers undertaken within the five (5) year period preceding the filing of this application.
5. Beginning with the most recent, list awards and honors in recognition of your teaching abilities.
6. Provide all relevant data that will support your effectiveness as a reading teacher.

## ***II. Reading Teacher Philosophy***

*(Limit response to five pages)*

Respond to the question below. Response must be typed, double-spaced, utilizing a font not smaller than 11 point.

Summarize your philosophy of teaching. Be sure to include how your philosophy is reflected in the following areas:

1. Professional Development
2. Student Instruction
3. Promoting a Culture of Literacy (include student performance data)

# 2011 District Nomination Form

## Reading Teacher of the Year

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**District Elementary  
School Reading  
Teacher  
of the Year Nominee:** \_\_\_\_\_

**District Middle  
School Reading  
Teacher of the Year  
Nominee:** \_\_\_\_\_

**District High School  
Reading Teacher  
of the Year Nominee:** \_\_\_\_\_

**School District:** \_\_\_\_\_

**Name of District  
Reading Contact:** \_\_\_\_\_

**District Reading Contact  
Address:** \_\_\_\_\_

**District Reading  
Contact's Numbers:**

( )

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Fax

**District Reading Contact's  
e-mail address:** \_\_\_\_\_

I acknowledge that this nomination is submitted with my approval.

**Packets must be postmarked no  
later than  
March 15, 2011**

\_\_\_\_\_  
**District Reading Contact's Signature**

# 2011 Elementary Reading Teacher Application Form

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\_\_\_\_\_  
Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Teacher's Home E-mail Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip

\_\_\_\_\_  
( )

\_\_\_\_\_  
Home Telephone

\_\_\_\_\_  
School

\_\_\_\_\_  
District

\_\_\_\_\_  
School Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Teacher's Work E-mail Address

\_\_\_\_\_  
( )

\_\_\_\_\_  
School Telephone

\_\_\_\_\_  
( )

\_\_\_\_\_  
School Fax

\_\_\_\_\_  
Total Years  
Teaching Experience

\_\_\_\_\_  
Number of Years  
Teaching Reading

\_\_\_\_\_  
Number of Years  
in Present Position

\_\_\_\_\_  
Subject Area(s) in which you hold a Florida Teaching Certificate:

\_\_\_\_\_  
Signature of Nominee

\_\_\_\_\_  
Date

# 2011 Middle School Reading Teacher Application Form

---

\_\_\_\_\_  
Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Teacher's Home E-mail Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip

\_\_\_\_\_  
( )

\_\_\_\_\_  
Home Telephone

\_\_\_\_\_  
School

\_\_\_\_\_  
District

\_\_\_\_\_  
School Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Teacher's Work E-mail Address

\_\_\_\_\_  
( )

\_\_\_\_\_  
School Telephone

\_\_\_\_\_  
( )

\_\_\_\_\_  
School Fax

\_\_\_\_\_  
Total Years  
Teaching Experience

\_\_\_\_\_  
Number of Years  
Teaching Reading

\_\_\_\_\_  
Number of Years  
in Present Position

\_\_\_\_\_  
Subject Area(s) in which you hold a Florida Teaching Certificate:

\_\_\_\_\_  
Signature of Nominee

\_\_\_\_\_  
Date



# 2011 High School Reading Teacher Application Form

---

\_\_\_\_\_  
Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Teacher's Home E-mail Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip

\_\_\_\_\_  
( )

\_\_\_\_\_  
Home Telephone

\_\_\_\_\_  
School

\_\_\_\_\_  
District

\_\_\_\_\_  
School Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Teacher's Work E-mail Address

\_\_\_\_\_  
( )

\_\_\_\_\_  
School Telephone

\_\_\_\_\_  
( )

\_\_\_\_\_  
School Fax

\_\_\_\_\_  
Total Years  
Teaching Experience

\_\_\_\_\_  
Number of Years  
Teaching Reading

\_\_\_\_\_  
Number of Years  
in Present Position

\_\_\_\_\_  
Subject Area(s) in which you hold a Florida Teaching Certificate:

\_\_\_\_\_  
Signature of Nominee

\_\_\_\_\_  
Date