

October 1, 2002

**MEMORANDUM**

**TO:** Presidents, State Universities  
Presidents, Community Colleges  
Presidents, Private Universities and Colleges

**FROM:** Shan Goff

**SUBJECT: Governor's Summer Program: Call for Applications, Summer 2003**

We are pleased to advise you that the 2002 Florida Legislature included the Governor's Summer Program in the specific appropriation for Exceptional Student Education. The Department of Education (DOE) has allocated \$215,575.00 to continue this program for outstanding secondary gifted or high-achieving students, enabling them to participate in programs and use the resources of the universities and colleges in the State of Florida. These funds are sufficient to support eight to ten projects for the Summer of 2003.

You are invited to submit an application on behalf of your institution. Project applications must be received no later than 5:00 p.m., **December 6, 2002**, and must contain the original signature of the agency head. Applications will be reviewed using criteria specified on the enclosed Reviewer's Rating Sheet. We anticipate notifying applicants of the review outcomes during March 2003. The effective dates for all approved projects will be April 15, 2003, through September 30, 2003.

The amount of funding awarded to each project will be based on the estimated costs of the proposed program; however, a maximum of \$25,000.00 will be awarded to any one project. Institutions may submit separate applications for more than one program but should note that one of the considerations in funding is that of geographical distribution of programs across the state.

Please note that there is a requirement that applicants secure a minimum of \$5,000.00 in matching funds for support of this program. Universities and colleges are encouraged to use existing resources and to collaborate with school districts, agencies, businesses, industries, foundations, or other groups for support of this activity.

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Consideration for funding will be given to those programs in the areas of mathematics, science, humanities, the arts, or social studies, which integrate the following curriculum design modifications:

- engagement in authentic tasks
- use of authentic environments
- multidisciplinary approaches
- use of technology
- integration of process skills
- encouragement of student reflections/metacognition
- meaningful demonstrations of learning

Each program must be designed for students entering grades eight through twelve for the 2003-04 school year. A program may serve students across all of these grades or may focus on students in a narrower range of grades who have common instructional needs. Proposals should emphasize experiences that are not commonly available in secondary school programs, the use of the strengths of the sponsoring institution, and coordination with local school districts.

Additionally, institutions are requested to design strategies to **ensure participation of students from small/rural districts and from groups that are traditionally underrepresented in programs for gifted or high-achieving students such as those who are limited in English proficiency or those who are from a low socio-economic status household.**

In selecting programs for funding, consideration will be given to geographical distribution; a minimum of one project will be funded in each DOE region. **Additionally, at least one new (not previously funded) program will be funded regardless of region.** Special consideration will be given to programs providing accessibility to students from small and rural districts and which ensure the participation of students who are traditionally underrepresented in gifted or high-achieving programs.

When preparing the Program Budget, please review carefully the "Restrictions on the Use of Funds" under Fiscal Requirements (DOE page 8). This page lists social and promotional activities for which no expenditures are allowed.

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Applications should be prepared in a narrative using the enclosed Governor's Summer Program Application Instructions. The original and **four** copies must be received by 5:00 p.m. on December 6, 2002, by:

Grants Management/Governor's Summer Program  
Florida Department of Education  
Bureau of Grants Management  
Turlington Building  
325 West Gaines Street, Room 325  
Tallahassee, Florida 32399-0400

Applications received in the Bureau of Instructional Support and Community Services after 5:00 p.m., December 6, 2002, **will not** be reviewed. Faxed applications will not be accepted.

Assistance in developing the program content of the application may be requested from Donnajo Smith, Program Specialist, ESE Program Development and Services (e-mail: [Donnajo.Smith@fldoe.org](mailto:Donnajo.Smith@fldoe.org) phone: (850) 488-1106; Suncom 278-1106). Assistance in meeting technical requirements may be requested from Kay Caster, Program Specialist, (e-mail: [Kay.Caster@fldoe.org](mailto:Kay.Caster@fldoe.org) phone: (850) 413-9004; Suncom 993-9004).

We appreciate your interest in this program and look forward to the implementation of outstanding summer programs for Florida's gifted and high-achieving students.

SG:ds:h

Enclosure

cc: District School Superintendents  
Assistant Superintendents for Instruction  
Administrators, Exceptional Student Education  
Contact Persons, Programs for the Gifted  
Executive Director, Division of Community Colleges