

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

**TO:** District School Superintendents  
Presidents, Florida Colleges

**FROM:** Dr. Eric J. Smith

**DATE:** August 13, 2009

**SUBJECT:** Florida Senate Youth Program Survey

The Florida Senate has requested information related to youth programs from your school district or college service area. They are collecting data about programs that prepare youth to enter the workforce or to continue with higher education following high school. The attached Senate request letter provides additional details on the types of programs to be included.

Please go to <http://www.oppaga.state.fl.us/monitordocs/nosearch/surveys/youthprogs.htm> to access the survey the Senate developed. Below are a few particulars to keep in mind as you complete the survey:

- ❖ For identification purposes, please include your district name or college name in the "job title" box along with the person's job title. For example, the job title box may be completed as "Curriculum Director, Orange County" or "Assistant Registrar, Santa Fe Community College".
- ❖ Under the agency check list, please check "School Districts" rather than the "Education."
- ❖ Re-enter the Web site, complete and submit the survey for each program you are providing data.

Please complete and submit the survey(s) **by September 18, 2009**. If you have any questions about this survey, please contact Elizabeth Fleming, Senate President's Office, at (850) 487-5970. Thank you for your time in helping the Florida Senate obtain a more comprehensive directory of youth programs in your District and Community College.

cc: Dr. Frances Haithcock  
Dr. Willis N. Holcombe