

# FLORIDA DEPARTMENT OF EDUCATION



Dr. Eric J. Smith  
Commissioner of Education



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June 22, 2009

## MEMORANDUM

**TO:** Superintendents, School Districts  
Presidents, The Florida College System

**FROM:** Dr. Eric J. Smith

**SUBJECT:** Request for Submission of 2009-2010 Interinstitutional Articulation Agreements

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The Interinstitutional Articulation Agreement (IAA), as required by [section 1007.235, Florida Statutes](#), provides evidence of cooperative and collaborative secondary to postsecondary partnerships and commitment to seamless K-20 education. Each year, school districts and Florida colleges must update these agreements prior to the fall term and submit them to the Florida Department of Education, Office of Articulation, for review.

This year, all IAAs must be submitted electronically using a new web-based electronic submission system. This electronic format is based on the sample format that served as a guide to formulate IAAs in previous years. The system is set up so that each college will be provided a login and password and will submit separate IAAs for each school district within its service area. Login information will be sent to college contacts separately.

Once an IAA is submitted in this format, future updates can be made to the existing agreement without the need to resubmit the entire IAA. Additionally, the new format will ensure that the agreements are complete with appropriate information within each item. The online format will also allow for public access to all agreements. The system is equipped with tips to submit IAAs electronically and “Help” links within each section to assist in completing each of the statutorily required elements of the agreement.

Please remember to include the following in your agreements:

- Details regarding the Remedial Reduction Plan developed as a result of the requirements of Senate Bill 1908 for expanded postsecondary readiness assessments and remediation opportunities
- Incorporation of the Early College/*Dual Enrollment Statement of Standards* into the local IAA

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The cooperative development of these agreements demonstrates a commitment to program quality and increased student access to a broad range of curricular options. The time and energy invested in the process of negotiation and collaboration is greatly appreciated.

Please submit your IAAs by **Friday, August 28, 2009**. You may contact Dr. Shruti Graf via e-mail at [Shruti.Graf@fldoe.org](mailto:Shruti.Graf@fldoe.org) or by phone at (850) 245-7820 about any technical or content-related questions associated with submitting your agreements.

HRS/scg

c: Chancellor Frances Haithcock  
Chancellor Will Holcombe  
Executive Vice Chancellor Judith Bilsky  
Florida Organization of Instructional Leaders  
The Florida College System's Council on Instructional Affairs