

Memorandum Number 02-47

September 23, 2002

MEMORANDUM

TO: Community College Presidents
FROM: J. David Armstrong, Jr.
SUBJECT: Student Financial Aid Fee Report
DUE DATE: October 21, 2002

The College Credit Student Financial Aid Fee Report reflects the financial aid fees collected from students enrolled in Advanced and Professional, Postsecondary Vocational, and College Preparatory courses. The collection and use of fees reported are governed by the provisions of new Section 1009.23(8)(c), Florida Statutes (old Section 240.35(11), Florida Statutes).

The Workforce Development Education Programs Financial Aid Fee Report reflects financial aid fees collected from students enrolled in non-credit Workforce Development courses and programs. Requirements applicable to the collection and use of these fees are contained in new Section 1009.22(5), Florida Statutes (old Section 239.117(8), Florida Statutes).

In order to collect the 2001-2002 student financial aid information at the Division level, we are requesting that each college prepare a 2001-2002 Student Financial Aid Fee Report. This report is being electronically transmitted to your business officers and financial aid directors and is available in LOTUS and EXCEL formats.

To facilitate the preparation of the response, we are asking your college to e-mail your responses to Sophia.Gaines@fldoe.org as well as complete and mail the electronically transmitted form no later than **October 21, 2002** to:

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Division of Community Colleges
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As explained in Memorandum Number 01-56, dated July 25, 2001, Senate Bill 2002 increased the minimum requirement from 50 percent to 75 percent of the balance of the financial aid fees collected that must be used to provide financial aid based on absolute need. Also, beginning July 1, 2001, the financial aid fee report “. . . shall include an assessment **by category** (emphasis added) of the financial need of every student who receives an award, regardless of the purpose for which the award is received.”

Should you have any questions regarding this report, please call Carolyn A. McGriff at SUNCOM 278-7926, extension 160 or (850) 488-7926, extension 160.

JDA/cml

c: Community College Business Officers
Community College Report Coordinators
Community College Financial Aid Directors