

## MEMORANDUM

**DATE:** September 16, 2002

**TO:** District School Superintendents and Non-Profit Organizations

**FROM:** Kathy Mizereck, Director

**SUBJECT:** Governor's Mentoring Initiative: School-Based Projects

Conference Report on House Bill 27E, Specific Appropriation 5B, authorizes the Commissioner of Education to award grant dollars for discretionary projects focused on providing mentoring services for students as part of the Governor's Mentoring Initiative. An amount of \$950,000 has been appropriated statewide for this initiative. Additionally, in an effort to incorporate innovative strategies within this program, \$405,000 has been set aside to fund 81 new project schools from the Governor's Mentoring Initiative.

The Governor's Mentoring Initiative funding provides incentive dollars to districts and nonprofit groups to partner with schools in providing mentoring services. The Department invites your local schools to submit proposals through their district office or through nonprofit groups for Governor's Mentoring Initiative projects. **Project proposals are due by October 21, 2002.**

Each school project is limited to \$5,000 or less per school. This allocation is granted for use between July 1, 2002 and June 30, 2003. **Preference will be given to D and F schools and to those applications submitted on the behalf of elementary schools that specifically target strategies designed for third grade initiatives.** Please note that a completed district or nonprofit group application package should include separate Department of Education 101 forms

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that represent each school's budget as well as an aggregate DOE 101-form budget summary from the district.

Non-profit or district applicants should complete and submit the enclosed General Terms, Assurances, and Conditions for Participation in Federal and State Programs form only if one is not already on file with the Department of Education. Non-profit organizations are required to include a copy of the overall current budget, the date of operating fiscal period, and a list of the board of directors if applicable. **Please note that a completed application package should include the Department of Education 100A and 101 forms.**

To compete for these funds, schools may need to amend School Improvement Plans for 2002 - 2003 to incorporate the mentoring strategies for the project.

Please submit an original proposal with original signatures and three copies to the following address by **October 21, 2002**:

Grants Management Office  
Florida Department of Education  
325 West Gaines Street  
Turlington Building, Suite 332  
Tallahassee, Florida 32399-0400

Technical assistance is available from the Department of Education during the proposal development process. You may contact Traci Cotton in the Office of School Improvement by e-mail or phone as follows: [traci.cotton@FLDOE.org](mailto:traci.cotton@FLDOE.org) (850) 487-1023 SunCom 277-1023.

BC:tc

Enclosure