

Memorandum Number 02-44

September 12, 2002

MEMORANDUM

TO: Community College Presidents

FROM: J. David Armstrong, Jr.

SUBJECT: 2001-2002 Report of Actual Services and Expenditures for Students with Disabilities

DUE DATE: **OCTOBER 14, 2002**

Attached is the 2001-2002 Report of Actual Services and Expenditures for Students with Disabilities. This report replaces the Auxiliary Learning Aids (ALA) Report. This new report is in Lotus and Excel and is being sent electronically to the College's Business Officers and Disability Coordinators. This report differs from the Auxiliary Learning Aids (ALA) Report in that it only requests expenditures from Fund 1.

In order to facilitate the preparation of the response, we are asking you to email your responses to sophia.gaines@fldoe.org as well as to complete and mail the attached form no later than **October 14, 2002** to:

Carolyn A. McGriff
Director of Financial Services
Division of Community Colleges
325 West Gaines Street, Suite 1314
Tallahassee, Florida 32399-0400

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Should you have any technical questions regarding this report, please call Beverly Sermons at SUNCOM 278-0555, extension 123 or (850) 488-0555, extension 123. For all other questions, please call Carolyn McGriff at SUNCOM 278-7926, extension 160 or (850) 488-7926, extension 160 or Sophia Gaines at SUNCOM 278-7926, extension 164 or (850) 488-7926, extension 164.

JDA/cml

Attachment

c: Community College Business Officers
 Community College Report Coordinators
 Community College Disability Coordinators