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MEMORANDUM

TO: District Superintendents

FROM: Cheri Pierson Yecke, Ph.D.

DATE: November 1, 2007

SUBJECT: TITLE I DATA AND DEADLINES

Contact Information:

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K12: 2007-175

This memo is to update you on an important change in the way that data are to be collected on neglected and delinquent students, as well as an upcoming deadline and a change in the carryover process.

Neglected and Delinquent Data

Students who reside in Florida's residential facilities for neglected and delinquent youth are counted each fall, and this count is part of Florida's funding formula for Title I, Part A and Title I, Part D. These counts are reported in Survey 9, which is due December 7, 2007. In the past, following federal guidelines, Florida has collected data on students who resided in these facilities for at least 30 consecutive days, one of which was in October.

The following changes have been communicated by the U.S. Department of Education:

- The length of stay that qualifies a student to be reported has changed from 30 consecutive days to one day.
- The designated count period is now defined as 30 consecutive calendar days at least one of which falls within the month of October.
- Students may have more than two eligible institution stays during the count period, which are to be reported using additional Student Demographic Information format submissions.

CHERI PIERSON YECKE, PH.D.
CHANCELLOR, K-12 PUBLIC SCHOOLS

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The Department believes that these changes will result in more funding for Florida's children. A separate memo with technical details has been sent to your MIS department and federal programs contact. However, we want to make you are aware of the importance of this data collection, and to thank you for your assistance in making this change.

Comparability

In May 2007, we sent individual letters to each Superintendent about the requirements for Title I comparability. In those letters, we included a copy of the comparability forms, and noted that the deadline was to be October 19, 2007.

In order to accommodate the state processing period for Survey 3, the deadline has been changed to **December 3, 2007**. Additionally, we are happy to let you know that the Bureau of Student Assistance has created an on-line system for districts to report comparability. Several districts were involved in testing the system, and our hope is that it will make this reporting much simpler. As a reminder, if your district does not meet the comparability requirement, changes must be made immediately to bring your district in compliance.

Carryover Waivers

The state's budget year ended on June 30, 2007, and the Comptroller's office is currently reconciling grant funds. Districts may submit a waiver request to the Department, once every 3 years, to exceed Title I's carryover limit of 15 percent. In the past, the Department has asked districts to notify us of their intent to seek a waiver. This has meant that the Department received notification from a number of districts each year that, once the Comptroller's analysis was complete, did not need a waiver.

In order to streamline the process for districts, the Department will notify districts directly when the district is eligible for a waiver, because the carryover is more than 15 percent. You should receive this notice no later than January of each year.

CPY/clsm

cc: Federal Directors