# FTE Forecasting Workshops for 2007

## FTE Forecasting Workshop

This one-day workshop is designed for individuals who have had the responsibility for FTE forecasting for less than three years. The morning session will cover general FTE forecasting information and recent changes as a result of legislative action. The afternoon session, to be held in the computer lab, will provide hands-on experience with the DOE FTE forecasting software in a Web-based environment. This workshop is offered according to the following schedule. Please note that each participant should register for only one of the two scheduled days.

All workshops will be held in Tallahassee.

A. Tuesday, November 27, 2007 (9 AM-4 PM)
B. Wednesday, November 28, 2007 (9 AM-4 PM)
C. Friday, November 30, 2007 (9 AM – 4 PM) limited to the Lab Schools, Washington Special and the Florida Virtual School

## Highlights of FTE Enrollment Forecasting

This half-day workshop in the computer lab is offered to individuals who already have in-depth experience with FTE forecasting but wish to review the FTE forecasting software in a Web-based environment. These sessions will also review legislative changes from the previous year.

You only need to sign up for one session to receive the complete half-day training.

D. Thursday, November 29, 2007 (Morning Session 9AM-12 PM)-Computer Lab
E. Thursday, November 29, 2007 (Afternoon Session 1PM - PM)-Computer Lab

*Pre-registration for all workshops is required.*
*To register, call Jennifer Jones at (850) 245-0405 or Suncom 205-0405, or e-mail* Jennifer.Jones@fldoe.org.

*Details regarding location and starting times will be provided during registration.*