

FLORIDA DEPARTMENT OF EDUCATION



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K12: 2007-149

MEMORANDUM

TO: District Superintendents

FROM: Cheri Pierson Yecke, Ph.D.

DATE: September 28, 2007

SUBJECT: CONTROLLED OPEN ENROLLMENT PLANS FOR 2007-2008

Section 1002.31(2), Florida Statutes (Public school parental choice), requires each school district to develop a controlled open enrollment plan and submit the plan to the Commissioner of Education. Controlled open enrollment is the system by which school districts make student school assignments based on parents' preferential school choice as a significant factor. The controlled open enrollment program must be offered in addition to the existing choice programs such as magnet schools, alternative schools, special programs, advanced placement, and dual enrollment.

Planning for school choice requires each school district to develop a system of priorities that considers nine quality indicators as required by Florida law. These indicators provide a comprehensive framework for districts to use in determining the scope of the choice plan, laying a firm foundation for implementing the plan, and promoting optimal parental involvement. Considerations of each indicator will impact planning decisions.

Controlled Open Enrollment Plans for 2007-2008
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In order to comply with Section 1002.31(2), Florida Statutes, we ask that you complete the enclosed form to indicate which of the nine quality indicators your district plan specifically addresses. If your district choice plan is accessible online, please provide a direct link on the attached form. If your district choice plan is not available online, please e-mail a copy to Mary Jo Butler at maryjo.butler@fldoe.org or mail a copy of your district's controlled open enrollment plan to Florida Department of Education, Bureau of Public School Options, 325 W. Gaines Street, Suite 316, Tallahassee, FL 32399.

All forms and copies of district controlled open enrollment plans should be submitted to the Bureau by 5:00 p.m. Eastern Daylight Savings Time on October 31, 2007.

School choice empowers parents and gives them a tool to use in ensuring their children get the very best educational program. School choice programs in Florida are in high demand and growing as an increasing number of families take advantage of their right and responsibility to select the most appropriate learning option for their children. Thank you for your leadership and commitment to ensuring all students have opportunities to access the highest quality academic program and support services.

If you have questions or need additional information, please contact the Bureau of Public School Options at 850.245.0479.

CPY:MJB:am

Enclosure

cc: Assistant Superintendent for Curriculum and Instruction
School Choice Contacts

**Controlled Open Enrollment Plan
Information Form
2007-2008 School Year**

Please complete this form, including the direct web-link for the district's controlled open enrollment plan, and return this form to our office by **5:00 p.m. Eastern Daylight Savings Time on October 31, 2007**.

District	District's Plan Link
_____	_____

Our district is currently under a federal desegregation order.

CONTROLLED OPEN ENROLLMENT DISTRICT CONTACT INFORMATION

Name: _____
Title: _____
Email Address: _____
Mailing Address: _____ _____
Telephone Number: _____

NINE QUALITY INDICATORS OF CONSIDERATION – CHECK ALL INDICATORS ADDRESSED IN YOUR DISTRICT'S CONTROLLED OPEN ENROLLMENT PLAN

<input type="checkbox"/> District Application Process	<input type="checkbox"/> Lottery Procedure to Determine Student Assignment	<input type="checkbox"/> Availability of Transportation
<input type="checkbox"/> Process for Declaring School Preferences	<input type="checkbox"/> Appeals Process for Hardship Cases	<input type="checkbox"/> Process for Promoting Strong Parental Involvement-Including the Designation of a Parent Liaison
<input type="checkbox"/> Process that Encourages Placement of Siblings within the Same School	<input type="checkbox"/> Procedure to Maintain Socioeconomic, Demographic, and Racial Balance	<input type="checkbox"/> Strategy for Establishing an Information Clearinghouse

SUPERINTENDENT'S ASSURANCE

The filing of this form indicates that the district's controlled open enrollment plan has been authorized by the governing body of the district, and the undersigned representative has been duly authorized to file this form and act as the authorized representative of the district in connection with this plan.

I, _____, do hereby certify that all facts, figures, and representations made on this form and connecting plan are true, correct, and consistent with statutory requirements. The plan will be reviewed periodically, and revisions may be made as necessary. All records necessary to substantiate these requirements will be available for review by appropriate state staff. Further, I understand that it is the responsibility of the superintendent to obtain from the governing body the authorization for the submission of this form and corresponding plan.

Superintendent Signature

Date