

FLORIDA DEPARTMENT OF EDUCATION



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MEMORANDUM

TO: School District Superintendents

FROM: Edward Croft, Director

DATE: September 28, 2007

SUBJECT: Update School District Accountability Contact Person

The purpose of this memorandum is to request the name and contact information of the person who will be responsible for verifying the data used to calculate School Grades under the A+ Plan and Adequate Yearly Progress (AYP) designations under the No Child Left Behind Act for schools in your district.

State Board Rule 6A-1.09981(9) (a) states, "Each school district superintendent shall designate a school accountability contact person to be responsible for verifying that each school is appropriately classified by type, verifying student data indicators and eligibility for inclusion and exclusion in school grade calculations, and reconciling student test answer documents that do not match survey three membership records prior to the issuance of school grades."

Please supply the information on page two (2) in an email to evalnrpt@fldoe.org or fax to 850-245-0710 no later than December 31, 2007.

EDWARD C. CROFT
DIRECTOR OF ACCOUNTABILITY, OFFICE OF EVALUATION AND REPORTING

School District Superintendents

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School District Accountability Contact Person:

District: _____

Name: _____

Title: _____

Phone: _____

Extension: _____

SunCom: _____

Extension: _____

Email: _____

If you have any questions, please feel free to contact the Evaluation and Reporting Office at 850/245-0411. Thank you for your cooperation.

EC/snk

Return by email to evalnrpt@fldoe.org or fax to 850-245-0710 by December 31, 2007.