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September 11, 2007

MEMORANDUM

TO: District School Superintendents
K-12 Principals

FROM: Evan B. Lefsky, Ph.D.
Executive Director, Just Read, Florida!

SUBJECT: Coach's Log Reporting

One component of every district K-12 Comprehensive Reading Plan is the use of Coach's Log on the Progress Monitoring and Reporting Network (PMRN) by all reading and literacy coaches in the state, regardless of their funding source. In alignment with this component, please ensure that all coaches are registered to use the PMRN and that they are reporting on a bimonthly basis. In order for the coach to use the Coach's Log, each principal must register his or her school and coach by going to www.fcrr.org/pmrn.

Should you have questions regarding use of the PMRN, please contact the PMRN Help Desk at helpdesk@fcrr.org.

Thank you for your assistance.

EBL

EVAN B. LEFSKY, PH.D.

EXECUTIVE DIRECTOR, JUST READ, FLORIDA!