

FLORIDA DEPARTMENT OF EDUCATION



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Memorandum Number 07-09

August 27, 2007

TO: Community College Presidents
State University Presidents

FROM: Lucy D. Hadi, Chancellor of Workforce Education

SUBJECT: Carl D. Perkins, Career and Technical Education, State Leadership,
Professional Institute – Request for Proposals/Bidder’s Conference

The purpose of this funding is to create a Professional Institute (PI) that will provide equitable, statewide mini-grants for industry certification to Career and Technical Education (CTE) teachers and professional development activities. The PI will:

1. Develop, administer and implement a procedure for mini-grant awards to assist CTE teachers in obtaining industry certifications.
2. Plan and coordinate professional development activities statewide.

This program supports the Department’s Strategic Imperative Number Six for Workforce Education Program Placements for high wage/high skills for targeted occupations in Florida.

Eligible applicants are Florida’s public community colleges and universities. One award is anticipated in the amount of \$500,000.

Technical assistance for preparing applications will be provided via a telephone conference call scheduled for Wednesday, September 19, 2007, from 2:00 p.m. – 3:00 p.m. Eastern Daylight Savings Time. The toll-free dial-in number is (888) 808-6959. When prompted, enter the conference code number: 2459001. Due to a limited number of available phone lines, institutions are asked to make arrangements to call in from one central campus location. All relevant staff members are encouraged to participate.

LUCY D. HADI

Chancellor, Division of Workforce Education

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The Request for Proposals with complete instructions are available on the Division of Workforce Education's web page at: <http://www.fldoe.org/workforce/dwdgrants/>.

If you have questions, please contact Elsie Rogers at (850) 245-9029 or via e-mail to Elsie.Rogers@fldoe.org.

LDH/gsl

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